

TOWN OF NEWBURGH PLANNING BOARD TECHNICAL REVIEW COMMENTS

PROJECT NAME:ALVAREZ & JASON- 2 FAMILY SITE PLANPROJECT NO.:2023-26PROJECT LOCATION:SECTION 35, BLOCK 3, LOT 20/12 BERRY LANEREVIEW DATE:15 DECEMBER 2023MEETING DATE:21 DECEMBER 2023PROJECT REPRESENTATIVE:A.C.E.S. SURVEYING/ JONATHAN MILLEN, LLS

- The project proposes the conversion of an existing single- family residence to a two-family residence. Project is located in the R-1 Zone. Existing lot size is 45,267 +/- square feet, where 100,000 square feet is required in accordance with the R-1 Table of Use in Bulk Requirements D.9. Zoning schedule depicted for the R-1 Zone should identify the requirements in the R-1 Zoning District Schedule D.9., currently a single-family dwelling requirements are depicted in the Bulk Table which is not appropriate for the proposed use.
- 2. Application identifies that the adjoining parcel, Tax Lot 11 encroaches on the subject property with a driveway, a shed and the reputed subsurface sanitary sewer disposal system. Continued use of this use should be discussed with the Planning Board Attorney.
- 3. A garage is depicted on the site. No access is shown to the garage.
- 4. Comments from the Highway Superintendent regarding the size of the driveway at Berry Lane should be received.

Respectfully submitted,

MHE Engineering, D.P.C.

ates & Afenes

Patrick J. Hines Principal PJH/kbw

NEW YORK OFFICE

33 Airport Center Drive, Suite 202, New Windsor, NY 12553 845-567-3100 | F: 845-567-3232 | mheny@mhepc.com

PENNSYLVANIA OFFICE

111 Wheatfield Drive, Suite 1, Milford, PA 18337 570-296-2765 | F: 570-296-2767 | mhepa@mhepc.com



A.C.E.S.

Town of Newburgh - Planning Board 1496 NY-300 Newburgh, NY 12550

Attn: John Ewasutyn, ChairmanRe:PROJECT SUMMARY:
Type: Residential Site Plan
Owner: Romel Alvarez and Thai Jason
Location: 12 Berry Lane
Tax Parcel: 35-3-20
Zoning: R-1
ACES Project No: 22065ALV
Town Project Number: 23-26

11/13/23

PROJECT NARRATIVE

The subject parcel is an existing single family residence located in the R1 zoning district at 12 Berry Lane with an existing well and septic system. The existing septic system was inspected and found to have collapsed in on itself. As such it is no longer viable. The applicant is submitting a Site Plan requesting the Planning Board to consider approving the conversion of the existing Single Family Residence to a Two-Family Residence. They are proposing a complete renovation of said residence and having a new septic system installed. The Site Plan will require the consideration of the Zoning Board for existing non-conforming area variances. Additionally, the adjacent parcel to the northeast contains a single family residence with the entire septic system as well as portions of the driveway and shed encroaching on the applicant's parcel. We would like to discuss what options are available to have those issues resolved.

Respectfully Yours,



Jonathan N. Millen, L.L.S., President

Integrity • Trust • Commitment • Excellence • Reliability • Community • Service Boundary • Geodetic/GPS • As-Built • Construction • FEMA/Flood Map • Site Planning • Subdivision • ALTA/ASCM • Route/ROW • Landfills 1229 Route 300 - Suite 4 • Newburgh, NY 12550 Office: 845-943-7198 • Field: 914-906-8830 E-Mail: JMillenLLS@acessurveying.com Web:www://acessurveying.com

TOWN OF NEWBURGH APPLICATION FOR SUBDIVISION/SITE PLAN REVIEW

RETURN TO: Town of Newburgh Planning Board 308 Gardnertown Road Newburgh, New York 12550

DATE RECEIVED:	TOWN FILE NO: 23-26)
(Application fee returnable	with this application)	

1. Title of Subdivision/Site Plan (Project name): 2 family residential site plan of the lands of Romel Alvarez and Thai Jason

2. Owner of Lands to be reviewed:

Name	Romel Alvarez and Thai Jason
Address	2 Onderdonk RD
	Suffern, NY 10901
Phone	845-709-5284

3. Applicant Information (If different than owner):

N	a	n	n	e

Address

Represent	tative Jonathan N. Millen, LLS/ACES	
Phone	845-943-7198	
Fax		
Email	jmillenlls@acessurveying.com	

4. Subdivision/Site Plan prepared by:

Name	Jonathan N. Millen, LLS/ACES	
Address	1229 Route 300 - Suite 4 - Newburgh, NY 12550	

Phone/Fax 845-943-7198

5. Location of lands to be reviewed: 12 Berry Lane

6. Zone R1		Fire District N	IEWBURGH
	Acreage 1AC		CRONOMER VALLEY
7.	Tax Map: Section 35	Block 5	Lot 20

8.	Project Description and Purpose of	f Review:
	Number of existing lots 1	Number of proposed lots
	Lot line change	
	Site plan review V	
	Clearing and grading	
	Other	

PROVIDE A WRITTEN SINGLE PAGE DESCRIPTION OR NARRATIVE OF THE PROJECT

- 9. Easements or other restrictions on property: (Describe generally)
- 10. The undersigned hereby requests approval by the Planning Board of the above identified application and scheduling for an appearance on an agenda:

Signature	Jonathan 4 Mills	Title
Date:	11/30/23	

<u>NOTE:</u> If property abuts and has its access to a County or State Highway or road, the following information must be placed on the subdivision map or site plan: entrance location, entrance profile, sizing of pipe (minimum length of pipe to be 24 feet).

The applicant will also be required to submit an additional set of plans, narrative letter and EAF if referral to the Orange County Planning Department is required under General Municipal Law Section 239.

TOWN OF NEWBURGH PLANNING BOARD

2 family residential site plan of the lands of Romel Alvarez and Thai Jason

PROJECT NAME

CHECKLIST FOR MAJOR/MINOR SUBDIVISION AND/OR SITE PLAN

I. The following items shall be submitted with a COMPLETED Planning Board Application Form.

2. V Proxy Statement

3. <u>V</u> Application Fees

4. <u>V</u> Completed Checklist (Automatic rejection of application without checklist)

II. The following checklist items shall be incorporated on the Subdivision Plat or Site Plan prior to consideration of being placed on the Planning Board Agenda. Non-submittal of the checklist will result in application rejection.

1. V Name and address of applicant

2. V Name and address of owner (if different from applicant)

- 3. V Subdivision or Site Plan and Location
- 4. V Tax Map Data (Section-Block-Lot)
- 5. <u>V</u> Location map at a scale of 1" = 2,000 ft. or less on a tax map or USCGS map base only with property outlined
- 6. \checkmark Zoning table showing what is required in the particular zone and what applicant is proposing. A table is to be provided for each proposed lot
- 7.<u>N/A</u> Show zoning boundary if any portion of proposed site is within or adjacent to a different zone
- 8. <u>V</u> Date of plan preparation and/or plan revisions
- \sim Scale the plan is drawn to (Max 1" = 100')
- 10. <u>North Arrow pointing generally up</u>

11.	Surveyor,s Certification
12.	Surveyor's seal and signature
13.	Name of adjoining owners
14	_Wetlands and 100 ft. buffer zone with an appropriate note regarding D.E.C. or A.C.O.E. requirements
15. <u>N/A</u>	Flood plain boundaries
16. <u>V</u>	Certified sewerage system design and placement by a Licensed Professiona Engineer must be shown on plans in accordance with Local Law #1 1989
17. 🗸	Metes and bounds of all lots
18. 🗸	Name and width of adjacent streets; the road boundary is to be a minimum of 25 ft. from the physical center line of the street
	Show existing or proposed easements (note restrictions)
20. <u> </u>	Right-of-way width and Rights of Access and Utility Placement
	Road profile and typical section (minimum traveled surface, excluding shoulders, is to be 18 ft. wide)
22. 🗸	Lot area (in sq. ft. for each lot less than 2 acres)
(W).	Number of lots including residual lot
24. N/A	Show any existing waterways
25. <u>N/A</u>	A note stating a road maintenance agreement is to be filed in the County Clerk's Office where applicable
26. 🗸	Applicable note pertaining to owners review and concurrence with plat together with owner's signature
27. 🗸	Show any improvements, i.e. drainage systems, water lines, sewer lines, etc
28. 🗸	
20 V	Show topographical data with 2 or 5 ft. contours on initial submission

- 30. V Indicate any reference to a previous subdivision, i.e. filed map number, date and previous lot number
- 31. N/AIf a private road, Town Board approval of name is required, and notes on the plan that no town services will be provided and a street sign (per town specs) is to be furnished and installed
- 32. NONE Number of acres to be cleared or timber harvested
- 33. NONE Estimated or known cubic yards of material to be excavated and removed from the site
- 34.NONE Estimated or known cubic yards of fill required
- 35. <u>V</u> The amount of grading expected or known to be required to bring the site to readiness
- 36.<u>N/A</u> Type and amount of site preparation which falls within the 100 ft. buffer strip of wetlands or within the Critical Environmental Area. Please explain in sq. ft. or cubic yards.
- 37.<u>N/A</u> Any amount of site preparation within a 100 year floodplain or any water course on the site. Please explain in sq. ft. or cubic yards.
- 38. ✓ List of property owners within 500 feet of all parcels to be developed (see attached statement).

The plan for the proposed subdivision or site has been prepared in accordance with this checklist.

censed Professional

This list is designed to be a guide ONLY. The Town of Newburgh Planning Board may require additional notes or revisions prior to granting approval.

Prepared (insert date):

FEE ACKNOWLEDGEMENT

The town of Newburgh Municipal Code sets forth the schedule of fees for applications to the Planning Board. The signing of this application indicates your acknowledgement of responsibility for payment of these fees to the Planning Board for review of this application, including, but not limited to escrow fees for professional services (planner/consultant, engineering, legal), public hearing and site inspection. Applicant's submissions and resubmissions are not complete and will not be considered by the planning board or placed upon its agenda unless all outstanding fees have been paid. Fees incurred after the stamping of plans will remain the responsibility of the applicant prior to approval of a building permit or certificate of occupancy. Fee schedules are available from the Planning Board Secretary and are on the Town's website.

Romel Alvaez

APPLICANT'S NAME (printed)

APPLICANTS SIGNATURE

DATE

Note: if the property abuts and has access to a County or State Highway or road, the following information must be place on the subdivision map: entrance location, entrance profile, sizing of drainage pipe (minimum length of pipe to be twenty-four (24) feet).

PROXY

Romel Alvaez & (OWNER) Thai Jason

, DEPOSES AND SAYS THAT HE/SHE

RESIDES AT 4 Onderdonk RD Suffern, NY 10901

IN THE COUNTY OF Rockland

AND STATE OF NY

AND THAT HE/SHE IS THE OWNER IN FEE OF 8 BERRY LANE

WHICH IS THE PREMISES DESCRIBED IN THE FOREGOING

APPLICATION AS DESCRIBED THEREIN TO THE TOWN OF NEWBURGH

PLANNING BOARD AND Jonathan N. Millen, LLS/ACES IS AUTHORIZED

TO REPRESENT THEM AT MEETINGS OF SAID BOARD.

DATED: 10/6/23

OWNERS SIGNATURE

Romel Alvaez & Thai Jason **OWNERS NAME** (printed)

HA) JASON.

WITNESS' SIGNATURE

NAMES OF ADDITIONAL REPRESENTATIVES

WITNESS' NAME (printed)

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project:				
2 family residential site plan of the lands of Romel Alvarez and Thai Jason				
Project Location (describe, and attach a location map): 12 Berry Lane, SBL 35-3-20				
Brief Description of Proposed Action:		_	-	
Existing residence on parcel to be renovated into a 2 family residence with a new septi	ic system to replace existing	g collapsed sept	ic system.	
Name of Applicant or Sponsor:	Telephone: 845.	-709-5284		
Romel Alvarez and Thai Jason	E-Mail: romel_a	lvarez80@hotm	ail.com	
Address:		indi de do Candani	unconn	
4 Onderdonk RD				
City/PO:	State:	Zip (Code:	
Suffern	NY	10901		
 Does the proposed action only involve the legislative adoption of a plan administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and may be affected in the municipality and proceed to Part 2. If no, continue to 	the environmental reso	urces that	NO	YES
2. Does the proposed action require a permit, approval or funding from an	y other government Age	ency?	NO	YES
If Yes, list agency(s) name and permit or approval: Newburgh Planning Board/2				\checkmark
 a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 	1.04 acres 0.05 acres 1.04 acres			
	mercial 🗹 Residentia	l (suburban)		
Parkland	r(Specify):			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?		$\overline{\mathbf{V}}$	
b. Consistent with the adopted comprehensive plan?			
		NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape			\checkmark
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Yes, identify:		\checkmark	
a with the second action south is a substantial increases in traffic above present levels?		NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		\checkmark	
b. Are public transportation services available at or near the site of the proposed action?		\checkmark	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?		\checkmark	
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:		-	
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:Existing Well			
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
Existing septic is collapsed. New system is proposed per Site Plan submittal.			
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or distr	ict	NO	YES
which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	ie	\checkmark	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			1
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			

334600 34-2-61.1 Cronomer Valley Fire District 296 N Plank Rd Newburgh NY 12550

334600 35-3-8 CNS Estates, LLC P.O. Box 44 Monsey NY 10952

334600 35-3-20 Romel Alvarez Thai Jason 4 Onderdonk Rd Suffern NY 10901

334600 35-3-10.2 Doriann Previti Stephanie Previti 6 Berry Ln Newburgh NY 12550

334600 35-3-22.4 Tasha S Jackson Michael Brown Jr 14 Berry Ln Newburgh NY 12550

334600 35-3-14 Alejandro Garcia Raul Garcia Balbuena 33 Paffendorf Dr Newburgh NY 12550

334600 35-3-22.1 Kevin M Sutton Kimberly Kelly-Sutton 20 Berry Ln Newburgh NY 12550

334600 34-2-49.1 Pamela Frontera 15 Berry Ln Newburgh NY 12550

334600 34-2-49.42 Richard E Rahuba Maria T Rahuba 9 Berry Ln Newburgh NY 12550

334600 35-5-5 Cronomer Valley Fire Dept 296 N Plank Rd Newburgh NY 12550

Town of Newburgh Office of the Assesso 1496 Route 300 Newburgh, NY 12550 334600 35-3-21.2 JMS Rehab Realty, LLC 11 American Way Newburgh NY 12550

334600 34-2-49.2 Tamara J Mitchell 13 Berry Ln Newburgh NY 12550

334600 35-3-12 Gizzarelli & Wagner LLC 1658 Route 300 Newburgh NY 12550

334600 35-3-11 Jeffery M O'Rourke Nishelle M O'Rourke 8 Berry Ln Newburgh NY 12550

334600 35-3-22.2 Solomon Butler 18 Berry Ln Newburgh NY 12550

334600 35-3-18 Thomas J Lucey III 43 Pischke Rd Campbell Hall NY 10916

334600 34-2-49.3 Shanita S Guin 11 Berry Ln Newburgh NY 12550

334600 35-3-22,3 Jose Enrique Paramo-Garcia Wendy Patricia Lopez-Moreno 16 Berry Ln Newburgh NY 12550

334600 35-3-21.1 Parrott Realty, LLC 319 N Plank Rd Newburgh NY 12550

334600 35-4-3.1 Linda M Weller Donald W Weller 293 N Plank Rd Newburgh NY 12550 334600 35-3-3.22 MKJC Realty, LLC 208 S Plank Rd Newburgh NY 12550

334600 35-3-7 Mickey R Yannone 2 Bridge St Newburgh NY 12550

334600 35-4-2 295 North Plank Road Lle 295 North Plank Rd Newburgh NY 12550

334600 35-3-13 Alfred E Clapper Jr. 1650 Route 300 Newburgh NY 12550

334600 35-3-19 Thomas J Lucey 43 Pischke Rd Campbell Hall NY 10916

334600 35-3-17
LSF9 Master US Bank, NA, As Trustee for Participation Trust
3701 Regent Blvd Ste 200
Irving TX 75063

334600 34-2-48 Thomas E Stotesbury 21 Berry Ln Newburgh NY 12550

334600 34-2-47,1 Mel Frontera L.E. Valeri Frontera L.E. 17 Berry Ln Newburgh NY 12550

334600 35-3-6 Mickey R Yannone 2 Bridge St Newburgh NY 12550

334600 35-4-1.111 ENTN, LLC 155 N Plank Rd Newburgh NY 12550 が BLK と 334600 35-3-4.2 Gizzarelli & Wagner LLC 1658 Route 300 Newburgh NY 12550

334600 34-2-45 YM&YH Developers LLC 1156 59th St Brooklyn NY 11219 334600 34-2-50 Hessari Realty Holdings LLC 289 N Plank Rd Ste 2 Newburgh NY 12550

334600 34-2-51 CBPS II, LLC 208 S Plank Rd Newburgh NY 12550 334600 35-3-16 PHM Property LLC 55 Quaker Ave Cornwall NY 12518

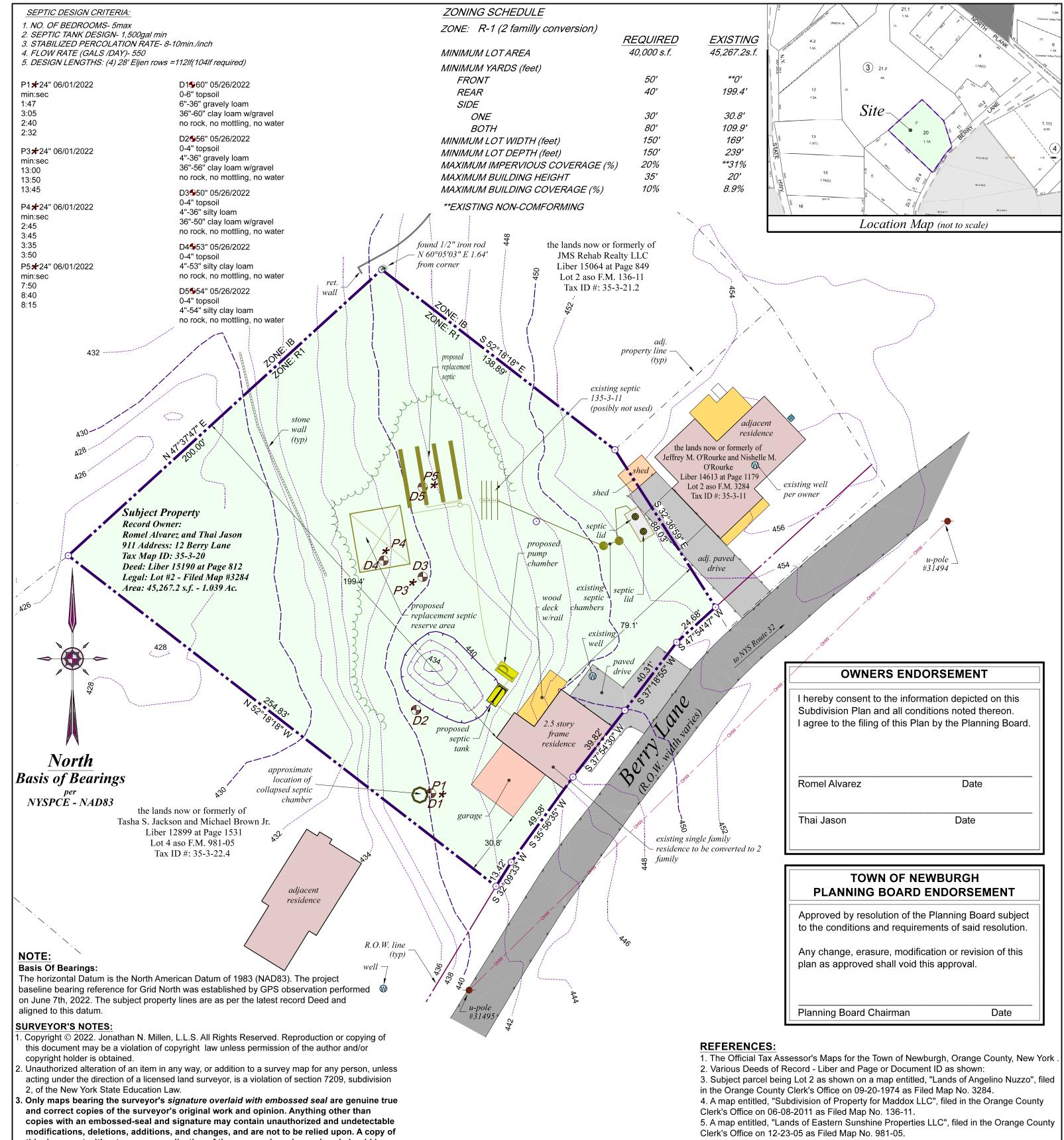
334600 35-5-6 Cronomer Valley Fire Dept 296 N Plank Rd Newburgh, NY 12550

None iolalaze

SEC JUBLK J LOT 2

Town of Newburgh Office of the Assessor 1496 Route 300 Newburgh, NY 12550

pg.20ha



- this document without a proper application of the surveyor's embossed seal should be assumed to be an *unauthorized copy*.
- . Certifications on this map signify that the map was prepared in accordance with the current existing Code of Practice for Land Surveys adopted by the New York State Association of Professional Land Surveyors, Inc. The certification is limited to persons for whom the map is prepared, to the title company, to the governmental agency, and to the lending institution listed on this map.
- The certifications herein are not transferable.
- 6. The location of underground improvements or encroachments are not always known and often must be estimated. If any underground improvements or encroachments exist or are shown, the improvements or encroachments are not covered by this certificate.
- This survey is subject to the findings of a Title Report and or Title Search.
- 8. Surveyed as per deeds, prior survey maps, filed maps, physical evidence and existing monumentation found at the site.
- 9. Subject to any conditions, restrictions, covenants and/or right-of ways/easements of record, if any.

SURVEYORS' CERTIFICATION:

I hereby certify to the hereon listed parties that this survey was performed in accordance with the NYS Minimum Technical Standards Section 6 Suburban class and represents the results of an actual on the ground field survey, per record description, of the land shown hereon, located at 12 Berry Lane in the Town of Newburgh, County of Orange, State of New York, Completed on Sep 11, 2023, performed in accordance with the current existing Code of Practice for Land Surveys adopted by the New York State Association of Professional Land Surveyors, Inc., and is to the best of my knowledge, belief and information, accurate and correct. Except as shown hereon: "there are no encroachments either way across property lines; title lines and lines of actual possession are the same".

Date

CERTIFIED TO: I hereby certify to: Romel Alvarez Thai Jason The Town of Newburgh



Romel Alvarez	Date
 Thai Jason	Date

TOWN OF NEWBURGH PLANNING BOARD ENDORSEMENT
Approved by resolution of the Planning Board subject to the conditions and requirements of said resolution.
Any change, erasure, modification or revision of this plan as approved shall void this approval.
Planning Board Chairman Date

CERTIFICATION NOTES:

This certification is made only to named parties for purchase and/or mortgage of herein delineated property by named purchaser. No responsibility or liability is assumed by surveyor for use of survey for any other purpose including, but not limited to, use of survey for survey affidavit, resale of property, or to any other person not listed in certification, either directly or indirectly, the setting of fences and/or any other structures in or near the property lines. Unless indicated otherwise, property corners were not set.



Signature

Jonathan N. Millen, LLS 1229 Route 300 - Suite 3 Newburgh, NY 12550