



Registration

1. **MAIL**- Send completed form with payment
2. **IN PERSON**- You may register in person for programs from 8:30 am - 4:30 pm, Monday through Friday at 311 Route 32, Newburgh NY 12550
3. **FAX IN**- Fax us the completed form with your Visa or MasterCard number to (845)564-7827

Important Information

GENERAL REFUND POLICY

Programs sponsored by The Town of Newburgh Recreation Department are refunded at the discretion of the Recreation Department unless otherwise noted in the details for that specific program. Independently run programs may have their own policy. Please check with the Instructor.

FEES

Course fees vary and must be paid in full at the time of registration unless otherwise noted. Make checks payable to TOWN OF NEWBURGH. No post dated checks will be accepted.

REGISTRATION DEADLINES

Deadlines are used as a tool to determine whether there is enough interest in a class or program to invest time and money. If a class minimum is not met by the deadline date, the activity may be cancelled. Early registration guarantees you and your family members a spot in your favorite programs.

INCLEMENT WEATHER CANCELLATIONS

When the Newburgh Enlarged City School district has a two hour delay or closing, **THERE ARE NO SENIOR PROGRAMS**. This is to ensure the safety of our Seniors. For all other programs, please check with the Instructor. Or use our Rained Out program.

INSURANCE AND LIABILITY

The Town of Newburgh Recreation Department does not provide hospital or medical coverage for anyone participating in sponsored activities and cannot assume responsibility for injury to any participants in its recreation programs.

MAIL/FAX-IN REGISTRATION FORM

Adult Name: _____ Address: _____
 Home Phone: _____
 Work Phone: _____ Emergency Phone: _____
 Cell Phone: _____ Email Address: _____

Participants Name	Age	Dob	Sex	Program Name	Fee

TOTAL FEES ENCLOSED

Form of Payment: Cash Check Visa MasterCard
 Card #: _____
 Exp: Date: _____
 Signature _____
 Date: _____

Release and Waiver of Liability and Indemnity Agreement: In consideration of acceptance of my application for registration in the above referenced program(s), I hereby for myself, my heirs, executors, administrators and assigns, waive and release and discharge any and all rights and claims for damages and/or losses which I may have against the Town of Newburgh, its officers, agents, volunteers and employees for any and all activities connected with the above referenced program(s). I agree that the Town of Newburgh, its officers, agents, volunteers and employees will not be liable for myself, my children, (or wards), my heirs, executors, administrators or assigns for any acts in connection with the above referenced program(s). I understand the meaning of this Agreement and by my signature hereon indicate that it is a voluntary act on my part.

X _____

Complete this form and return to:
 Town of Newburgh Recreation Department
 311 Route 32, Newburgh New York 12550
 Phone #: (845) 564-7815