ANDREW J. ZARUTSKIE Town Clerk 1496 Route 300 Town of Newburgh, New York 12550 Telephone 845-564-4554

### WORKSHOP MEETING AGENDA Monday, August 27, 2018 7:00 p.m.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE TO THE FLAG

**3. MOMENT OF SILENCE** 

4. CHANGES TO AGENDA

5. APPROVAL OF AUDIT

6. DISCUSSION: Natural Gas Facility Leakage DEC Regulations

7. ASSESSOR: Pilot Travel Center Tax Certiorari

8. TAX CAP: Schedule Public Hearing

9. ZONING: Route 17K Site Discussion Mixed Use

**10. POLICE: Car Fax Accident Reports** 

**11. ENGINEERING: Establishment of Drainage District** 

12. ANIMAL CONTROL: T-94 Withdrawal

13. LICENSE: Wintergreen Avenue

14. DISCUSSION: County Hazard Mediation and Plan Resolution

15. ORANGE LAKE FIRE DISTRICT: Request for Fence and Generator

16. ACCOUNTING: Budget Transfer

17. CRONOMER HILL PARK: Senior and Recreation Center

**18. PURCHASE OF TOWN LAND: Rivera Request** 

19. HIRING OF GRANT WRITER

20. WATER DEPARTMENT:

A. Software Based Dialer Alarm for Chadwick Lake Filtration Plant B. Vehicle Purchase Approval

21. DATA PROCESSING: Assessor's Office A. Purchase of Hardware from Office Depot B. Expenditure from Computer Reserve Account

22. CHANGES TO DISCRIMINATORY HARASSMENT POLICY

23. ADJOURNMENT

GJP:AJZ:jp 1<sup>st</sup> draft 4:30 p.m. 8/23/18

### Rider Weiner & Frankelp.c.

### **MEMORANDUM**

TO: HON. GILBERT J. PIAQUADIO, SUPERVISOR TOWN BOARD MEMBERS

FROM:MARK C. TAYLOR, ATTORNEY FOR THE TOWNRE:AIR EMISSIONS REGULATIONS TO BE DEVELOPED BY<br/>THE NYS DEPARTMENT OF ENVIRONMENTAL<br/>CONSERVATIONOUR FILE NO. 800.1(B)(29)(2018)

resolution regarding the above referenced Air Emissions Regulations:

RESOLUTION REGARDING THE CONTENT OF AIR EMISSIONS

REGULATIONS TO BE DEVELOPED BY THE NYS DEPARTMENT OF

ENVIRONMENTAL CONSERVATION AFFECTING NATURAL GAS

DATE: AUGUST 20, 2018

INFRASTRUCTURE FACILITIES.

forwarded to the Supervisor.

### ATTORNEYS David L. Rider

Charles E. Frankel Michael J. Matsler Mark C. Taylor Deborah Weisman-Estis M. Justin Rider Donna M. Badura Amber L. Camio

M. J. Rider (1906-1968) Elliott M. Weiner (1915-1990)

COUNSEL Stephen P. Duggan, III John K. McGuirk

Should you have any questions or concerns, please do not hesitate to contact me.

At Supervisor Piaquadio's request, enclosed please find the following

This is a modified version of a form resolution on the matter which was

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OF COUNSEL Craig F, Simon Irene V. Villacci

### MCT:kac Enclosures

cc: Andrew J. Zarutskie, Town Clerk (via e-mail) James Osborne, Town Engineer (via e-mail)

### WWW.RIDERWEINER.COM

P: 845.562.9100 F: 845.562.9126 655 Little Britain Road New Windsor, NY 12553 P.O. Box 2280 Newburgh, NY 12550 DRAFT

At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1496 Route 300, in the Town of Newburgh, Orange County, New York on the \_\_\_\_\_ day of August, 2018 at 7:00 o'clock p.m.

### PRESENT:

Gilbert J. Piaquadio, Supervisor	RESOLUTION REGARDING THE CONTENT
Elizabeth J. Greene, Councilwoman	OF AIR EMISSIONS REGULATIONS TO BE DEVELOPED BY THE NYS DEPARTMENT
Paul I. Ruggiero, Councilman	OF ENVIRONMENTAL CONSERVATION AFFECTING NATURAL GAS INFRASTRUCTURE FACILITIES
lames E. Presutti, Councilman	INFRASTRUCTURE FACILITIES
Scott M. Manley, Councilman	

Councilman\Councilwoman \_\_\_\_\_ presented the following resolution which was seconded by Councilman\Councilwoman \_\_\_\_\_.

WHEREAS, the Town Board of the Town of Newburgh has a principal responsibility to protect the health and safety of its residents, businesses and institutions; and

WHEREAS, further build-out of natural gas infrastructure, including but not limited to pipelines and distribution networks, compressor stations, power plants, combustion heating systems, metering and regulation stations, and pigging stations has been undertaken and proposed in New York State; and

WHEREAS, emissions from-natural gas infrastructure facilities have been linked by researchers to adverse health impacts; and-

WHEREAS, methane is the primary ingredient of natural gas and a potent greenhouse gas; and

WHEREAS, natural gas leaks at system stages, including extraction, processing, transmission, distribution, and end-use consumption; and

WHEREAS, natural gas is also released intentionally for testing, cleaning and maintenance and unintentionally during "blowdowns" at compressor stations on natural gas pipelines; and

WHEREAS, the NYS Department of Environmental Conservation (DEC) has announced that it intends to rewrite or revise oil and gas air emission regulations; and

### WHEREAS, rewritten or revised DEC\_regulations should address:

- (i) the use of best available technology for facilities,
- (ii) the use of emission control technologies for all gas infrastructure facilities that would provide a floor of protection,
- (iii) air monitoring of pollutants and methane in real time for gas infrastructure facilities and requirements that such data be made available to public,
- independent verification of compliance, (iv)
- (v) inspection of gas infrastructure facilities to detect and eliminate natural gas leakage,
- (vi) advanced notification of all planned compressor station blowdowns to vent natural gas for tests or maintenance and other chemical releases, and notification immediately following all unplanned blowdowns or other chemical releases in order for residents, public officials and first responders to take prompt emergency action,
- (vii) currently exempt emission sources that exist at gas infrastructure sites and noncombustion emission sources,
- (viii) best management practices for gas infrastructure facilities to ensure protection of public health, safety, and the environment, and
- (ix) replacement or retrofit of technology and the update of site practices for existing gas infrastructure facilities; and-

WHEREAS, the U.S. Environmental Protection Agency hosts a voluntary Natural Gas Star program for partner companies to implement technologies and practices for the reduction of methane emissions and document results.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Newburgh, in the interest of protecting its residents, businesses and institutions, strongly urges the DEC to adopt regulations that address:

- 1. Installation and use of readily available technology to lower emission rates at all new and existing gas infrastructure facilities; and
- 2. Non-combustion and currently exempt emission sources; and

- 3. Installation and use of specific emission control technology; and
- Implementation of practices, identified through the National Gas Star program and elsewhere, to reduce natural gas leakage and blowdowns; and
- Installation and use of air monitoring, with such data made readily available to the public, such as by online access; and
- On-site verification of compliance with regulatory requirements and permit conditions; and
- 7. Inspection by DEC or independent registered personnel at regular intervals with reports submitted to the DEC and made available to the public to detect and ensure timely elimination of natural gas leaks at gas infrastructure facilities using comprehensive detection methods and remote sensing along pipelines; and
- 8. Advance notification to any Village Trustees/Town Board/City Council/County Legislature requesting it of all planned compressor station blowdowns, regardless of size, and other chemical releases; notification within 30 minutes of all unplanned blowdowns, regardless of size, and other chemical releases at all gas infrastructure facilities; and suspension of planned blowdowns or other chemical releases when weather conditions would increase exposure to air pollutants; and
- Timely replacement or retrofit of technology and update of site practices for existing gas infrastructure facilities to ensure compliance with current regulatory requirements and best management practices; and
- Chain of custody records and tracking for all industrial waste removed from gas infrastructure facilities, and
- 11. Best management practices and protocols for gas infrastructure facilities to ensure protection of public health, safety, and the environment; and

**BE IT FURTHER RESOLVED**, that the Town Clerk of the Town of Newburgh shall forward a copy of this Resolution to the Hon. Andrew M. Cuomo, Governor of the State of New York, Commissioner Basil Segos, Commissioner of the NYS Department of Environmental Conservation, Commissioner Howard A. Zucker, Commissioner of the NYS Department of Health, the Hon. William J. Larkin, Jr., Senator for the 39<sup>TH</sup> District and the office of the member of the Assembly for the 104<sup>th</sup> District. BE IT FURTHER RESOLVED that the aforesaid resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

Elizabeth J. Greene. Councilman	voting
Paul I. Ruggiero, Councilman	voting
James E. Presutti, Councilman	voting
Scott M. Manley, Councilman	voting
Gilbert J. Piaquadio, Supervisor	voting

The resolution was thereupon declared duly adopted.

I, Andrew J. Zarutskie, the duly elected and qualified Town Clerk of the Town of Newburgh, New York, do hereby certify that the following resolution was adopted at a regular meeting of the Town Board held on August \_\_\_\_\_, 2018 and is on file and of record and that said resolution has not been altered, amended or revoked and is in full force and effect.

> Andrew J. Zarutskie, Town Clerk Town of Newburgh

### INTRODUCTORY LOCAL LAW NO. 10 OF THE YEAR 2018

### A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C

### BE IT ENACTED by the Town Board of the Town of Newburgh, as follows:

### Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Newburgh, County of Orange pursuant to General Municipal Law § 3c, and to allow the Town of Newburgh, County of Orange to adopt a town budget for (a) town purposes and (b) any other special or improvement district governed by the town board for the fiscal year 2019 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

### Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

### Section 3. Tax Levy Limit Override

The Town Board of the Town of Newburgh, County of Orange is hereby authorized to adopt a budget(s) for the fiscal year 2019 that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

### Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

### Section 5. Effective date.

This local law shall take effect immediately.

### Rider Weiner & Frankel P.C.

### **MEMORANDUM**

TO:	HON. GILBERT J. PIAQUADIO, SUPERVISOR TOWN BOARD MEMBERS
FROM	MARK C. TAYLOR, ATTORNEY FOR THE TOWN
RE:	LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT OUR FILE NO. 800.1(B)( )(2017)

### DATE: AUGUST 17, 2018

Enclosed please find the following draft resolution for the Board's consideration:

Resolution of Town Board Introducing Local Law to Override the Tax Levy Limit Established in General Municipal Law 3-C and Providing for Public Notice and Public Hearing.

Also enclosed is a copy of the proposed Introductory Local Law.

### MCT/sel

Enc.

cc:

COUNSEL Stephen P. Duggan, III John K. McGuirk

P: 845.562.9100 F: 845.562.9126 655 Little Britain Road

New Windsor, NY 12553 P.O. Box 2280 Newburgh, NY 12550

ATTORNEY5

David L. Rider Charles E. Frankel Michael J. Matsler

Mark C. Taylor

Donna M. Badura Amber L. Camio

Elliott M. Weiner (1915-1990)

M. J. Rider (1906-1968)

Deborah Weisman-Estis M. Justin Rider

OF COUNSEL Craig F. Simon Irene V. Villacci Andrew J. Zarutskie, Town Clerk Debbie Smith, Receiver of Taxes (via e-mail) Ronald Clum, Town Accountant (via e-mail)

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WWW.RIDERWEINER.COM

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At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1 496 Route 300, in the Town of Newburgh, Orange County, New York on the \_\_\_\_th day of August, 2018 at 7:00 o'clock p.m.

### PRESENT:

Gilbert J. Piaquadio, Supervisor	
	RESOLUTION OF TOWN BOARD
Elizabeth J. Greene, Councilwoman	INTRODUCING LOCAL LAW
	TO OVERRIDE THE TAX
Paul I. Ruggiero, Councilman	LEVY LIMIT ESTABLISHED
	IN GENERAL MUNICIPAL LAW
James E. Presutti, Councilman	ARTICLE 3-C AND PROVIDING
	FOR PUBLIC NOTICE AND
Scott Manley, Councilman	PUBLICHEARING

Councilman/woman \_\_\_\_\_\_ presented the following resolution which was seconded by Councilman/woman \_\_\_\_\_\_.

BE IT RESOLVED that a Local Law to Override the Tax Levy Limit Established in General Municipal Law Article 3-C be and hereby is introduced before the Town Board of the Town of Newburgh in the County of Orange and State of New York, and

BE IT FURTHER RESOLVED that a copy of the aforesaid proposed local law in final form be laid upon the desk of each member of the Town Board at least seven (7) days prior to a public hearing on said proposed local law, and

BE IT FURTHER RESOLVED that the Town Board shall hold a public hearing in the matter of the adoption of the aforesaid local law to be held at the Town Hall at 1496 Route 300 in the Town of Newburgh, New York on the \_\_th day of September, 2018 at 7:00 o'clock, p.m., and

BE IT FURTHER RESOLVED that the Town Clerk give notice of such public hearing by the publication of a notice in the official newspapers of the Town, specifying the time when and the place where such public hearing will be held at least three (3)days prior to the public hearing, and posting of such notice together with a copy of such local law inaccordance with the requirements of the Municipal Home Rule Law and Chapter 25 of the Code of the Town of Newburgh.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

Elizabeth J. Greene, Councilwoman	voting
Paul I. Ruggiero, Councilman	voting
James E. Presutti. Councilman	voting
Scott Manley, Councilman	voting
Gilbert J. Piaquadio. Supervisor	voting

The resolution was thereupon declared duly adopted.

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Gil Piaquadio <supervisor@town< th=""><th>Gil Piaquadio <supervisor@townofnewburgh.org> urah Police Department</supervisor@townofnewburgh.org></th></supervisor@town<>	Gil Piaquadio <supervisor@townofnewburgh.org> urah Police Department</supervisor@townofnewburgh.org>
Scott Manley <councilmanmanley@townofnewburgh.org> To: Gil Piaquadio <supervisor@townofnewburgh.org></supervisor@townofnewburgh.org></councilmanmanley@townofnewburgh.org>	Wed, Jul 11, 2018 at 2:31 PM
Forwarded message From: Donald Campbell <bcampbell@townofnewburghpd.org> Date: Mon, Jul 9, 2018 at 10:53 AM Subject: FW: CARFAX Enrollment form for Law Enforcement: The Town of Newburgh Police Department To: Scott Manley <councilmanmanley@townofnewburgh.org></councilmanmanley@townofnewburgh.org></bcampbell@townofnewburghpd.org>	
From: DocuSign System [mailto:dse_na2@docusign.net] Sent: Thursday, June 21, 2018 9:04 AM To: Donald Campbell Subject: CARFAX Enrollment form for Law Enforcement: The Town of Newburgh Police Department	
Error! Filename not specified.	
CRAFFAX POLICE CRASH ASSISTANCE	L

7/12/2018

Town of Newburg Mail - Fwd: FW: CARFAX Enrollment form for Law Enforcement: The Town of Newburgh Police Department

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Christopher Peach sent you a document to review and sign.

## **REVIEW DOCUMENT**

### **Christopher Peach**

christopherpeach@carfax.com

Donald Campbell,

Please DocuSign Enrollment form for Law Enforcement The Town of Newburgh Police Department.pdf

Thank You, Christopher Peach

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### MICHAEL J. AIELLO, PE, PLLC CONSULTING ENGINEER

Town of Newburgh Mr. Gil Piaquadio, Supervisor 1496 Route 300 Newburgh, NY 12550

PO Box 226 Montgomery, NY 12549 (845) 778-0230 July 16, 2018

Re: Atlantic Developers, Ltd Subdivision Gould Place

Dear Mr. Supervisor,

On behalf of Stanley Kardel, owner of parcel 26-3-26.51, we kindly request the Town Board entertain the establishment of a drainage district for the development referenced above. The most recent subdivision, approved in 2009, required that storm water treatment facilities be maintained by a homeowners' association (HOA). Considering the financial and logistical difficulty with an HOA administering such responsibility, the homeowners on Gould Place wish to turn over maintenance obligations to the Town via a special district. The detention pond, of which there is an easement for the HOA, is on Mr. Kardel's parcel, which was created with the third and most recent subdivision in 2009. The initial subdivision of the master tract of land was in 1991, followed by a further subdivision in 1997. Scaled reduced copies of these approved maps are enclosed with the associated drainage easements highlighted, along with a copy of the current detention pond maintenance declaration from 2009.

A Map, Plan and Report (MPR) will be submitted to the Town to formally initiate the action. However, at this time, we respectfully request confirmation that the Town Board is receptive to the establishment of such special district before efforts are made in compiling the MPR. Please advise as to how you would like us to proceed further. We are available to meet with you and the Board at your request.

Very truly yours,

Michae J. Aiello Jr., PE

cc: James Osborne, PE Stan Kardel

MOST RELENT SUBDIVISION 2009











### AMENDMENT TO DETENTION POND MAINTENANCE DECLARATION

WHEREAS, Atlantic Builders Limited ("Atlantic Builders") is the owner of a proposed three lot subdivision for the premises described Schedule "A", and w 149-45 Apertmeen Blvd,

WHEREAS, a Detention Pond Maintenance Declaration was executed on April 11, 1997 and recorded in the Orange County Clerk's Office on May 15, 1997 at Liber 4569, Page 80 and rerecorded on June 6, 1997 at Liber 4579, Page 251, a copy of which is attached as Schedule "B", and

WHEREAS, Atlantic Builders is desirous of having the three lots described in Schedule "A" proportionately share the maintenance of said detention pond, and

WHEREAS, the Town of Newburgh issued conditional final approval for the premises described in Schedule "A" on  $A_{10}$ , 2007

NOW THEREFORE it is agreed as follows:

1) The "whereas" clauses shall have the same effect  $\delta$  though fully set forth herein.

2) The three lots described in attached Schedule "A" shall be bound by the terms and conditions of the Detention Pond Maintenance Declaration attached in Schedule "B" and shall pay their proportionate share on a lot by lot basis with the other lot owners described therein.

3) All other terms and conditions shall remain in full force and effect, and this Amendment shall run with the land.

DATED: Mag 1, 2009

BUILDERS & IMITED JOSEPH SBIROLI, President

State of New York) County of Suffolk)

On the *individual(s)*, in the year 2009 before me, the undersigned, personally appeared Joseph Sbiroli personally known to me or proved to me on the basis of satisfactory acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Joseph Pastore Notary Public State of New York No. 01PA6187959 Qualified in Nassau County My Commission Expires 06-02-2012



PO Box 37, 70 Pleasant Hill Road Mountainville, NY 10953

Schequie "A"

CORPORATE OFFICE Mountainville, NY (800) 829-6531

(845) 534-5959 FAX: (845) 534-670 www.tectonicengineering.com

April 17, 2009

RE: WO 4275-01 Metes & Bounds Description Lot 1 Final Subdivision Plat Newburgh, NY

### Metes & Bounds Description of Proposed Lot 1

All that certain plot, piece or parcel of land situate, lying and being in the Town of Newburgh, County of Orange, State of New York, said parcel being designated as Lot 1 on a Map Titled, "Final Subdivision Plat" prepared by Tectonic Engineering & Survey Consultants P.C. on February 21, 2008, being more particularly bound and described as

Beginning at the point of intersection of the boundary line between the herein described Lot 1 and Lot 2 with the westerly sideline of Gould Place as shown on the above said

- Along the said division line of lot 1 and lot 2 the following two courses, 1. South 85°32' 44" west for a distance of 24.73 f eet; thence
  - 2. North 77°47' 58" west for a distance of 327.93 feet; thence

Inc. and generally along a stone wall the following three courses,

- Along the division line between lot 1 and lands now or formerly Waywanda Enterprise, 1. North 38°38' 00" east for a distance of 240.67 feet; thence

  - 2. South 54°16' 00" east for a distance of 62.00 f eet; thence 3. North 09°52' 00" east for a distance of 169.41 feet; thence

Along the division line between lot 1 and lands now or formerly Joseph William south 61° 16' 00" east for a distance of 306.01 feet to the westerly sideline of Gould Place;

- Along the westerly sideline of Gould Place the following three courses,

  - 1. South 29° 14' 00" west for a distance of 199.50 feet to a point of curvature; 2. Along a curve to the right having a radius of 25.00 feet, an arc length of 21.03
  - feet to a point of reverse curvature; thence 3. Along a curve to the left having a radius of 50.00 feet, an arc length of 71.46

Containing 2.320 acres more or less.

PLANNING . ENGINEERING . CONSTRUCTION AND PROGRAM MANAGEMENT

An Equal Opportunity Employer

### OCHEQULE"B"

### DETENTION POND MAINTENANCE DECLARATION

This Declaration made on the 11th day of April, 1997 is intended to refer to subdivisions in the Town of Newburgh, County of Orange, State of New York of the lands of Atlantic Builders, Ltd., of 149-45 Northern Boulevard, Flushing, New York 11354, said property consisting of lots 1, 2, 3 and 4 on a subdivision map entitled "*Proposed Subdivision for Atlantic Builders* dated March 20, 1991, filed in the Office of the Orange County Clerk on November 15, 1991 as Map No. 10396, and lots nos. 1, 2, 3, 4 and 5 on a map entitled "*Proposed Five-Lot Subdivision for Atlantic Builders, Ltd.*" dated May 6, 1996 for which final approval was granted by the Town of Newburgh Planning Board on April 6, 1997 and which said map is to be filed in the office of the Clerk of the County of Orange, said map being a further subdivision of the lands designated as lot No. 4 on map 10396.

### WITNESSETH:

WHEREAS, located on said premises as shown on the hereinbefore referred to filed map are drainage swales, pipes and culverts, and a detention pond, and

WHEREAS, located on said lands is a public road known as Gould Place which road has been dedicated to and accepted by the Town of Newburgh, a duly incorporated municipality in the State of New York, and

WHEREAS, immediately adjacent to Gould Place are drainage swales, culverts and pipes all of which are intended to and do provide drainage to the aforementioned drainage swales and pipes and detention pond, and

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WHEREAS, it is in the best interest of the owners of all of the lots of said subdivisions, both present and future, and of the Town of Newburgh to have rules and regulations that set forth the intent and obligations to maintain the said drainage swales, culverts and pipes and the said detention pond in good and operating condition in accordance with their design so that they collectively function as a drainage system to provide drainage to the aforesaid lands, and

WHEREAS, it is the intent of Atlantic Builders, Ltd. to record this Declaration and to make the provisions of this Declaration binding upon the present and future owners of the lots as set forth on the hereinbefore referred to maps;

### IT IS HEREBY DECLARED AS FOLLOWS:

1. The lot owners, their heirs, distributees, successors and assigns and the Town of Newburgh, its successors and assigns, shall have the joint, equal and mutual right to use the detention pond and drainage pipes/culverts as shown on the aforesaid subdivision maps for the purposes of stormwater management. For the purposes of this agreement, the Town of Newburgh shall not be deemed to be a lot owner.

2. There shall be reciprocal easements over the lands of the drainage swales, pipes, culverts and the detention pond so that each of the said parties shall have the right to have the stormwater drain substantially in accordance with the design of said drainage system.

3. All owners of the aforesaid lots will refer to this Declaration in the Deeds conveying title to all lots on the plat and will cause future owners of these lots to assume the obligataions under this Declaration. The rights and obligations herein shall run with the land and be binding upon all subsequent owners of Lots, 1, 2, 3, 4 of Filed Map #10396 in the

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Orange County Clerk's Office, and upon all subsequent owners of lots, 1, 2, 3, 4 and 5 of a map entitled "Proposed Subdivision for Atlantic Builders, Ltd." dated May 6, 1996.

4. The owners of the respective lots shall meet at least annually to determine what, if any, maintenance and repairs shall be done to the detention pond for the coming year. The owners shall also agree on a method of determining when contractors shall be requested to perform maintenance or repairs on the detention pond.

5. All decisions for maintenance or repair of the detention pond shall be made by a majority of the lot owners physically present and no proxies shall be permitted. The owner of each lot shall have one equal vote whether or not a structure has been erected on said lot.

6. All notices shall be by regular mail to the address on the deed to the lot or the address on the most recent tax bill.

7. The cost of any said maintenance or repair shall be bome by the lot owners equally whether or not a structure has been erected on any lot.

8. At the first meeting of the lot owners, the initial order of business shall be to elect, by majority vote of those lot owners physically present, a "manager" who shall chair the first such meeting. Thereafter, at each meeting, the lot owners shall elect an individual to act as the Manager of the detention pond. The Manager shall continue to serve until a successor is duly elected, even if said Manager should serve for more than one year.

9. The Manager shall solicit bids from at least two contractors for any necessary maintenance or repair to the detention pond and shall contract with the lower(est) bidder for the performance or maintenance or said repair. Upon receipt of an invoice for an expense for the maintenance or repair, the Manager shall immediately notify the respective owners of the total amount of the invoice and their proportionate share of the expense. Within ten (10) days

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total amount of the invoice and their proportionate share of the expense. Within ten (10) days of the mailing of this notification, the respective lot owner shall forthwith deliver a check made payable to the contractor to the Manager who in turn shall forward all checks to the contractor in payment of the obligation.

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10. In the event one of the lot owners fails to forward his proportionate share of the expenses within ten (10) days as set forth above, the Manager shall be authorized to forward to the contractor the portion of the invoice that has been paid with a statement setting forth the proportionate share that remains unpaid and the lot owner that has not paid his share. The lot owner who has not paid his proportionate share shall subject his real property to the lien of the contractor for the performance of the work. For the purpose of this Declaration, each lot owner that is affected hereby gives his authorization and by accepting a deed to the respective lot, does hereby accept the condition that a majority vote for the performance of the work and the acts of the Manager in carrying out the directive of the lot owners shall be done by the Manager as an Agent of the lot owner and the lot owner consents to the Manager's actions and agrees to be bound by them.

11. Alternatively, in the event a lot owner does not pay his share as required above, the Manager or any other lot owner shall have the right, but shall not be required to advance money to the contractor to cover that lot owner's share, and shall then be entitled to recover the sums so advanced in a legal proceeding, together with interest at the rate of 12% per annum, plus costs, fees and reasonable attorney's fees; or at the option of the lot owner who advances the money, he may place a lien upon the property of the lot owner in default in the same manner as if he were the contractor who performed the work, and recover the money so advanced together with interest at the rate of 12% per annum, plus costs, fees and reasonable

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attorney's fees.

12. Each lot owner shall have the obligation of maintaining any drainage swale, culvert or pipe in good and operating condition which swale, culvert or pipe is located on that lot and the joint and mutual obligation described herein shall apply only to the detention pond located on lot no. 4 of the first identified subdivision as the same detention pond is shown satisfactorily and lot no. 5 of the second identified subdivision (1 drainage pond).

13. Each lot owner hereby agrees to idemnify and hold the other lot owners harmless from any and all liability for injury or damage when such injury or damage shall result from, arise out of or be attributable to any maintenance or repair conducted pursuant to this agreement.

14. The terms and conditions of this declaration shall run with the land.

15. This Declaration is not intended to create any homeowners association or similar organization and is entered into for the sole purpose of insuring that stormwater is drained from the lands described herein and for no other purpose.

ATLANTIC BUILDERS LIMITED SEPH SBIROLI, President

r.u/

1004569PC RA

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### TOWN OF NEWBURGH ANIMAL CONTROL & <u>SHELTER</u>

### 645 GIDNEY AVE. NEWBURGH, NY 12550

(845)561-3344 FAX: (845) 561-2220

To: Town Board

From: Cheryl Cunningham, Animal Control

Subject: Authorization to pay Veterinarian Services Utilizing T-94 Account

Date: August 15, 2018

I am requesting authorization to use the T-94 account to pay for veterinarian services from: Flannery Animal Hosp

Totaling: \$42.00

Feline:

Canine: \$42.00

TOWN OF NEWBURGH Order No. DO NOT WRITE IN THIS BOX 1496 ROUTE 300 NEWBURGH, N.Y. 12550 Dato Voucher Received FUND - APPROPRIATION AMOUNT VOUCH ER NO VOUCHER TONAC DEPARTMENT Flannery Animal Hospital 789 Little Britain Road TOTAL CLAIMANT'S New Windsor, NY 12553 NAME Abstract No. AND ADDRESS Vendor's \* 2018 Ref. No. TERMS Unit Price Amount Description of Materials or Services Inv + 410771 - 7-5-18 777 bec +65.18 Bella Inv + 4158996 7-31-18 white Spit HOR Van Dates -5-18 42 TOTAL (See Instructions on Reverse Side) CLAIMANT'S CERTIFICATION I, \_\_\_\_\_\_, certify that the above account in the amount of \$\_\_\_\_\_\_. Count is the above account in the amount of \$\_\_\_\_\_\_. If L. U are the state of the intermediate the state of the state o is rrue and correct; that the itens, services and dispursements charged, were rendered to or for the municipality on the dates s or satisfied; that takes, from which the municipality is exempt, are not included; and that the amount claimed is actually due. Tal Le arr 8-10-18 SIGNATURE (Space Balow for Municipal Use) APPROVAL FOR PAYMENT This claim is approved and ordered paid from the appropriations indicat DEPARTMENT APPROVAL above. The above services or materials were rendered or furnished to she municipality on the dotes stated and the charges are correct. AUTHORIZED OFFICIAL AUDITING BOARD DATE DATE

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	Flanne	al (Hospital		
	CARING POR OUR CO	NWD#118.2 9818		
	789 Little B New Windsor, 845-565	NY 12553		
	Open 24	/7/365		
Town Of Newburgh Animal Contro	l (# 18987)		Jul 1	6, 2018
645 Gidney Avenue Newburgh, NY 12550			Invoice	Number
		· .	41	0771
Home Phone: (845) 561-3344 Work Phone: () - ext:	Nonext for 21 million second record and a second			
7-5-18 Tan Dog (# AOC) Species: Canine Sex: Female Age: 5 years old Breed: Mixed Breed Coat Color: Tan Rabies Tag Number: 5148-18			Rabies Vaccin	e: 07/05/2019
Date Description		n - definition for the second second	Qty	Price
07/05/2018 Town/City - Rabies Vac	cine 1 year		1.00	\$ 21.00 \$ 21.00
Dr. David P. Stillman		lot	al for 7-5-18 Tan Dog: Total Invoice: Previous Balance: Total Amount Due:	\$ 21.00
			New Balance Due:	\$
	Current Acc	negative interesting the second s	n an	
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789 Little Britain Rd New Windsor, NY 12553 845-565-7387	
Open 24/7/365 <i>Town Of Newburgh Animal Control (# 18987)</i> 645 Gidney Avenue Newburgh, NY 12550	Aug 09, 2018 Invoice Number 415896
Home Phone: (845) 561-3344 Work Phone: () - ext: 7-31-18 White Jack-Russell (# AOG) Species: Canine Sex: ? Age: 5 years and 1 nonth old Breed: Jack Russell Terrier Coat Color: White/Brown Spotted Rabies Tag Number;	
Date Description	Qty Price
Dr. David Greenberg	1.00\$21.00White Jack-Russell:\$21.00Total Invoice:\$21.00Previous Balance:\$21.00Previous Balance:\$\$Total Amount Due:\$New Balance Due:\$
Current Account Status Current Invoice: 0 to 30 Days 31 to 60 Days 61 to 90 Days	Over 90 Days Total A/R
\$ 21.00 \$ \$ S	
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s,

Rider Weiner & Frankel P.C.

#### MEMORANDUM

TO:

RE:

F: 845.562.9126 655 Little Britain Road New Windsor, NY 12553 P.O. Box 2280

P: 845.562.9100

Newburgh, NY 12550

ATTORNEYS David L. Rider Charles E. Frankel Michael J. Matsler Mark C. Taylor Deborah Weisman-Estis M. Justin Rider Donna M. Badura

Amber L. Camio *M. J. Rider* (1906-1968)

Elliott M. Weiner (1915-1990)

Stephen P. Duggan, III John K. McGuirk

OF COUNSEL Craig F. Simon Irene V. Villacci HON. GILBERT J. PIAQUADIO, SUPERVISOR TOWN BOARD MEMBERS

FROM: MARK C. TAYLOR, ATTORNEY FOR THE TOWN

WINTERGREEN AVENUE SEWER PUMP STATION; DRAFT REVOCABLE LICENSE AGREEMENT FOR NEIGHBOR'S USE OF DRIVEWAY OUR FILE NO. 800.1(B)()(2018)

### DATE: AUGUST 20, 2018

In accordance with Supervisor Piaquadio's request, enclosed for the Town Board's consideration is a draft Revocable License Agreement which would grant the neighboring property owners, the Brennan's, the ability to use the Wintergreen Avenue Sewer Pump Station driveway on the Town's property to access the rear of their property behind their residence. The agreement is revocable at any time on 30 days written notice, or if there should be a default (for example, the Brennan's should block the Town's driveway with a parked car or another object), it can be revoked immediately upon giving oral or written notice.

The Supervisor requested that I prepare the draft following an inquiry from Mr. Brennan regarding the Town's willingness to convey the driveway portion of the sewer district pump station property. The draft agreement cannot be assigned, so anyone purchasing the Brennan's property would have to request a new License in order to use the driveway.

The draft License agreement has not been submitted to the Brennan's so if the Board finds it acceptable, any Board action on it should await their review and advice that it is acceptable.

## MCT/sel

Enc.

cc: Andrew J. Zarutskie, Town Clerk (via e-mail)



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#### **REVOCABLE LICENSE AGREEMENT**

THIS LICENSE AGREEMENT is made this \_\_\_\_\_ day of August, 2018 by and between the TOWN OF NEWBURGH, a municipal corporation of the State of New York, with its principal offices at 1496 Route 300, Newburgh, New York, for and on behalf of the Wintergreen Sewer District (the "Licensor") and SHAWN K. BRENNAN AND JENNIFER BRENNAN., having as address at 19 Wintergreen Avenue, Newburgh, New York, (together the "Licensee").

WHEREAS, Licensor is the owner of property designated on the tax map as Section 67 Block 3 Lot 10 in the Town of Newburgh, County of Orange, State of New York containing a sewer pump station, related municipal improvements and an access driveway; and

WHEREAS, Licensee is the owner of an adjacent parcel of land designated on the tax map as Section 67 Block 3 Lot 9 containing a single family residence; and

WHEREAS, due to the width of Licensee's property and the location of the house, it is difficult for Licensee to access the rear portion of the property by vehicle; and

WHEREAS, Licensee has requested the Licensor allow Licensee pedestrian and vehicular ingress and egress over a portion of Licensor's access driveway hereinafter described on Licensor's property to the rear portion Licensee's property.

#### NOW THEREFORE, it is agreed as follows:

1. Licensor, for and in consideration of the mutual promises set forth herein and other good and valuable consideration paid by the Licensee, the receipt and sufficiency of which is hereby acknowledged, does hereby grant unto Licensee a nonexclusive license for ingress and egress of ordinary pedestrian and vehicular traffic to and from the rear of Licensee's property and for no other purpose on, over and through the access driveway on the property of the Licensor situate, lying and being in the Town of Newburgh, County of Orange and State of New York for a distance of one hundred thirty five (135') feet from the edge of pavement of Wintergreen Avenue, as more particularly shown on Schedule "A" annexed hereto and made a part hereof (the "Licensed Premises"). Licensee shall have no right to park or store vehicles and other items of personal property on the Licensed Premises and is prohibited from doing so.

2. Licensee accepts the Licensed Premises in its "as is" condition. Licensor is under no obligation to further improve the Licensed Premises. Licensee shall be responsible for the cost of any repair or maintenance to the Licensed Premises arising from Licensee's activities, reasonable wear and tear excepted.

3. The term of this License shall be one (1) year from the date hereof and shall automatically renew for additional periods of one (1) year. Licensor shall have the right at its sole discretion to revoke and terminate this License Agreement at any time upon thirty (30) days written notice to Licensee or in the event Licensee shall default on any of its obligations or violate prohibitions under this License Agreement, Licensor may terminate this Agreement and the license granted hereunder by delivering oral or written notice thereof personally to Licensee

advising of the default, with the termination effective as of such notice's delivery. Upon such termination, Licensee shall vacate and cease its use of the Licensed Premises. Licensor, in its sole discretion, may grant Licensee time to cure any default prior to termination of the license granted hereunder. However, such granting of time shall not constitute a course of dealing or waiver of Licensor's right to terminate this Agreement and the license granted hereunder and Licensee hereby waives any right to any defenses contingent on a course of dealing or waiver by Licensor.

4. Licensor and Licensee mutually intend that this License Agreement shall constitute a license and not a lease. Licensee hereby acknowledges that Licensee shall not possess any rights as a tenant of any part of the Licensed Premises. This License Agreement and the rights of Licensee shall not be deemed to be or construed as a month-to-month tenancy or any other type of tenancy, and Licensee hereby waives any and all notices which would otherwise be required for a landlord to give to a tenant to terminate any such tenancy. The use of the Licensed Premises pursuant to this License Agreement shall be deemed a license pursuant to Section 713 of the New York Real Property Actions and Proceedings Law and pursuant to all other applicable laws and Licensee hereby waives any rights to raise any defenses that the use of the Licensed Premises is not pursuant to a license.

5. Licensee, their successors and assigns shall indemnify and hold Licensor harmless from any and all claims of liability and/or damage and must pay for any losses or damages incurred which may arise as a result of Licensee, his successors and assigns' use of the Licensed Premises as a means of ingress and egress to Licensee's property. The aforesaid indemnity shall include any injury to any person or property occurring on or about the Licensed Premises or as a result of any activity being conducted on the Licensed Premises by Licensee its agents, guests or invitees, whether or not such activity has been specifically authorized or directed by Licensee. In addition, the aforesaid indemnity shall include any and all reasonable costs or attorneys' fees incurred by Licensor in maintaining or defending any action in law or equity with respect thereto.

6. The Licensor hereby reserves the right to the full use and enjoyment of the Licensed Premises, except as is otherwise limited herein.

7. Licensee shall not use or permit the use of the Licensed Premises in violation of any applicable laws, rules, regulations or ordinances, including the laws of the United States of America, the laws of the State of New York and the Code of the Town of Newburgh

8. Licensee shall not install anything on the Licensed Premises or perform any alterations, additions or improvements therein, without first obtaining the prior written consent of Licensor in each instance.

9. Licensee shall not assign, transfer, mortgage or encumber this license

10. Neither Licensor nor any agent or employee of Licensor shall be liable to Licensee for any injury or damage to Licensee or any other person or for any damages to or loss of any property of Licensee or of any other person, irrespective of the cause of such injury or damage, except to the extent caused by or due to the gross negligence or willful act of Licensor or its agents or employees

11. Licensee hereby waives trial by jury in any action or proceeding brought against Licensee by Licensor relating to this Agreement. Licensee agrees not to claim any set-off or offset or interpose any counterclaim of whatever nature or description, except compulsory counterclaims, in any such proceeding or action.

12. All notices required or desired to be given hereunder shall be deemed properly given two days after being mailed by certified mail, return receipt requested, addressed to the parties at the addresses set forth in this Agreement. Either party may change its address by giving the other party notice of its new address.

13. A determination that any provision of this Agreement is void, unenforceable or invalid shall not affect the enforceability or validity of any other provision, and any determination that the applications of any provision of this Agreement to any person or under particular circumstances is illegal or unenforceable shall not affect the enforceability or validity of such provision as it may apply to other persons or circumstances.

14. The parties hereby expressly acknowledge and agree that their remedies are cumulative, and that mention of a particular remedy in this Agreement does not preclude either from exercising any and all other rights and remedies available to it, whether at law or in equity

15. This Agreement may be executed in one or more counterparts, each of which, when so executed and delivered, shall be deemed an original, but all of which when taken together shall constitute but one and the same instrument.

16. This Agreement shall be governed and construed in all respects by the laws of the State of New York.

17. This Agreement contains the entire agreement between the parties with respect to the subject matter hereof and no earlier statement or prior written agreement between the parties with respect to the subject matter of this Agreement shall have any force or effect. Licensee agrees that it is not relying on any representations, warranties or agreements other than those expressly contained in this Agreement. This Agreement shall not be modified or canceled except in a writing subscribed by all parties hereto. This Agreement shall bind the parties hereto and their successors and permitted assigns.

18. Licensee's obligations and liabilities under this Agreement shall survive the expiration or sooner termination of this Agreement.

#### THE BALANCE OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have executed this License Agreement as of the day and year first above written.

## LICENSOR:

TOWN OF NEWBURGH

By:

Name: Gilbert J. Piaquadio Title: Supervisor

LICENSEE:

4

Name: Shawn K. Brennan

Name: Jennifer Brennan

## STATE OF NEW YORK ) ) SS:

)

#### COUNTY OF ORANGE

On the \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared Gilbert J. Piaquadio, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed same in her capacity, and that by her signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

#### Notary Public

#### STATE OF NEW YORK ) ) SS: COUNTY OF ORANGE )

On the \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared Shawn K. Brennan, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed same in her capacity, and that by her signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

## STATE OF NEW YORK ) ) SS: COUNTY OF ORANGE )

On the \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared Jennifer Brennan, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed same in her capacity, and that by her signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

5

Schedule "A"

6



## RESOLUTION TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE FOR ORANGE COUNTY, NEW YORK

WHEREAS, the Orange County Department of Emergency Services, with the assistance from Barton & Loguidice, D.P.C., has gathered information and prepared the Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County, New York; and

**WHEREAS**, the Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County, New York has been prepared in accordance with the Disaster Mitigation Act of 2000 and Title 44 Code of Federal Regulations (CFR), Part 201; and

WHEREAS, Title 44 CFR, Chapter 1, Part 201.6(c)(5) requires each local government participating in the preparation of a Multi-Jurisdictional Mitigation Plan or Plan Update to accept and adopt such plan; and

WHEREAS, the Town of \_\_\_\_\_\_, has reviewed the 2018 Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County, has found the document to be acceptable, and as a local unit of government, has afforded its citizens an opportunity to comment and provide input regarding the Plan Update and the actions included in the Plan;

WHEREAS, the Town of \_\_\_\_\_\_, will consider the Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County during the implementation and updating of local planning mechanisms, and will incorporate the hazard assessment data, hazard vulnerabilities, and mitigation actions in these mechanisms, where applicable;

**NOW THEREFORE, BE IT RESOLVED**, that the Town of \_\_\_\_\_\_, as a participating jurisdiction, adopts the Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County, New York, dated April 2018.

This resolution was thereupon declared duly adopted on \_\_\_\_\_\_.

(Supervisor)

(Clerk)



#### **MEMORANDUM**

TO:	HON. GILBERT J. PIAQUADIO, SUPERVISOR
	TOWN BOARD MEMBERS

### FROM: MARK C. TAYLOR, ATTORNEY FOR THE TOWN

P: 845.562.9100 F: 845.562.9126

RE:

655 Uttle Britain Road New Windsor, NY 12553 P.O. Box 2280 Newburgh, NY 12550 MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE FOR ORANGE COUNTY, NEW YORK OUR FILE NO. 800.1(B)(17)(2018)

DATE: AUGUST 16, 2018

ATTORNEYS David L. Rider

Charles E. Frankel Michael J. Matsler Mark C. Taylor Deborah Weisman-Estis M. Justin Rider Donna M. Badura Amber L. Camio

M. J. Rider (1906-1968) Elliott M. Weiner (1915-1990)

#### COUNSEL Stephen P. Duggan, III John K. McGuirk

cc:

OF COUNSEL Craig F. Simon Irene V. Villacci In accordance with the Supervisor's request, enclosed please find the following resolution regarding the above referenced Orange County Hazard Mitigation Plan Update:

RESOLUTION OF TOWN BOARD AUTHORIZING THE ACCEPTANCE AND ADOPTION OF THE MULTI-JURISDICITIONAL HAZARD MITIGATION PLAN UPDATE FOR ORANGE COUNTY, NEW YORK.

Should you have any questions or concerns, please do not hesitate to contact me.

MCT:kac Enclosures cc: Andrew J. Zarutskie, Town Clerk (via e-mail) Ronald Clum, Town Accountant (via e-mail) James Osborne, Town Engineer (via e-mail) Bruce Campbell, Chief of Police (via e-mail) Gerald Canfield, Code Compliance Supervisor (via e-mail) Robert Petrillo, Commissioner of Parks, Recreation and Conservation (via e-mail)

WWW.RIDERWEINER.COM

At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1496 Route 300, in the Town of Newburgh, Orange County, New York on the \_\_\_\_\_ day of August, 2018 at 7:00 o'clock p.m.

#### PRESENT:

Gilbert J. Piaquadio, Supervisor	<b>RESOLUTION OF TOWN BOARD</b>
Elizabeth J. Greene. Councilwoman	AUTHORIZING THE ACCEPTANCE AND ADOPTION OF THE MULTI-
Paul I. Ruggiero, Councilman	JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE FOR ORANGE COUNTY
James E. Presutti, Councilman	NEW YORK
Scott M. Manley, Councilman	

Councilman\Councilwoman \_\_\_\_\_ presented the following resolution which was seconded by Councilman\Councilwoman \_\_\_\_\_.

WHEREAS, the Orange County Department of Emergency Services, with the assistance from Barton & Loguidice, D.P.C., has gathered information and prepared the Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County, New York; and

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County, New York has been prepared in accordance with the Disaster Mitigation Act of 2000 and Title 44 Code of Federal Regulations (CFR), Part 201; and

WHEREAS, Title 44 CFR, Chapter 1, Part 201.6(c)(5) requires each local government participating in the preparation of a Multi-Jurisdictional Mitigation Plan or Plan Update to accept and adopt such plan; and

WHEREAS, the Town Board, has reviewed the 2018 Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County, has found the document to be acceptable, and as a local unit of government, has afforded its citizens an opportunity to comment and provide input regarding the Plan Update and the actions included in the Plan;

WHEREAS, the Town Board, will consider the Multi-Jurisdictional Hazard Mitigation Plan Update for Orange County during the implementation and updating of local planning mechanisms, and will incorporate the hazard assessment data, hazard vulnerabilities, and mitigation actions in these mechanisms, where applicable; NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of

Newburgh, Orange County, New York, as a participating jurisdiction, adopts the Multi-

Jurisdictional Hazard Mitigation Plan Update for Orange County, New York, dated April 2018.

BE IT FURTHER RESOLVED that the aforesaid resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

Elizabeth J. Greene, Councilman	voting
Paul I. Ruggiero, Councilman	voting
James E. Presutti, Councilman	voting
Scott M. Manley, Councilman	voting
Gilbert J. Piaquadio, Supervisor	voting

The resolution was thereupon declared duly adopted.

I, Andrew J. Zarutskie, the duly elected and qualified Town Clerk of the Town of Newburgh, New York, do hereby certify that the following resolution was adopted at a regular meeting of the Town Board held on August \_\_\_\_\_\_, 2018 and is on file and of record and that said resolution has not been altered, amended or revoked and is in full force and effect.

> Andrew J. Zarutskie, Town Clerk Town of Newburgh



# ORANGE LAKE FIRE DISTRICT



5

407 SOUTH PLANK ROAD, SUITE 5 NEWBURGH, NY 12550 TEL 845-564-8217 • FAX 845-564-0188

31 July 2018

Town of Newburgh 1496 Rt 300 Newburgh, NY 12550

Attention: Mr. Gil Piaquadio Supervisor

Dear Gil:

The Orange Lake Fire District has determined that the Emergency Communications Building located at the Meadow Hill Water Tank location needs emergency backup power. The District is requesting approval from the town to install a backup generator and propane tank at the site.

Meadow We further request approval to install a man gate in the fence on the Countryman Lane side to allow service and fueling to the generator.

All work to facilitate the installation of the generator and man gate will be done by the district. Any permits required, will also be obtained by the District.

The board thanks you in advance for your cooperation in this request. If additional information is required, please contact the Board Chairman, Gary Ferguson at 914.541.3743.

work

Gary Ferguson, Chairman Orange Lake Fire District

GF:smh

AUG 2 - 2018

WORLD SESSION



Town of Newburgh 1496 Route 300 Newburgh, New York 12550 (845) 564-4552

## Date: 8/14/18

1. C. C.					
ls the	budget adjustment und	er \$5,000?	Yes		No: <u>X</u>
If yes:	Please give Gil a copy to	o sign and deli	ver to the Account	ting Office.	
If no:	Please have the board a	pprove at the	next available boa	rd meeting.	
Reason	n why the budget transf	er is needed Continu	To order 1 e the met	arger Size er Chanye	meters so the art program.
				1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 -	<b>An Annuar Carolin</b> Annuar an Annuar
From:	Account Number: Account Description:	<u>8340</u> - Bepairs to	- 0458 o T(ansiniusie System	Amount	:
From:	Account Number: Account Description:				: 
То:	Account Number: Account Description:	8340- Operation	0466 ng Expenses	Amount Amount	<u>15,000.00</u>
То:	Account Number: Account Description:			Amount Amount	

Please note: The total of the from and to should equal.

Department Head Signature

Gil Piaquadio, Town Supervisor



## STEVEN M. NEUHAUS

COUNTY EXECUTIVE

February 9, 2018

Ms. Erin Drost NYS OPRHP Taconic Regional Office 9 Old Post Road Staatsburg, NY 12580

Dear Ms. Drost:

The County of Orange, New York currently owns and maintains Cronomer Hill Park located in the Town of Newburgh. Of Cronomer Hill Park's 251.1 current acreage, 70 acres were purchased in 1971 with \$76,250 of Land and Water Conservation Funds (Project 36-00116) and 23.79 acres were developed into sports and playing fields in 1983 with \$65,000 of Land and Water Conservation Funds (Project 36-00741). While retaining ownership of Cronomer Hill Park, the County of Orange is proposing to lease for a period of 30 years, 4.9 acres of the park to the Town of Newburgh for the Town to construct, operate, and maintain a public recreation facility and adjacent parking lot for Town and County resident use. The County of Orange and the Town of Newburgh already have an agreement in place through which the Town of Newburgh uses Cronomer Hill Park's baseball, softball, and soccer fields which are contiguous to the proposed Recreation Center site. Town of Newburgh Staff headquartered out of the Recreation Center, will facilitate the safe public use of the Park's existing playground, outdoor pavilion, and scenic fire tower. Town of Newburgh staff will also upgrade and maintain the existing trail system of Cronomer Hill Park which will provide for better security.

The County of Orange and the Town of Newburgh are aware of the Land and Water Conservation Fund (LWCF) provisions and the attached use agreement abides by the associated compliance responsibilities for the site as described in the Land and Water Conservation Fund Manual. At the same time, the public outdoor recreation use of Cronomer Hill Park will be enhanced and will not be restricted or compromised through the construction of this public facility.

The new public Recreation Center will augment the programming, accessibility, and safety of Cronomer Hill Park while also improving and increasing the Park's outdoor recreation. The Recreation Center will be located on 4.9 acres in the northeastern section of Cronomer Hill Park, bordered by NY State Route 32/North Plank Road and Paffendorf Drive in the Town of Newburgh. The two-story Recreation Center will be approximately 70,000 square feet (200 feet x 175 feet) and include a gymnasium, year-round outdoor education classrooms, bathrooms, office space, a trail map kiosk, and a kitchen, which will connect to an outdoor concession area. Uses of the facility will be

compatible with and significantly supportive of outdoor recreation resources and uses at the site. The park's outdoor recreation use will continue to be greater than indoor use.

Outside, there will be a picnic area and a parking lot with adequate lighting for evening events. A septic system will also be installed and the building will connect to the Town of Newburgh public water system. Programming will include outdoor education, youth sports, senior citizen workshops, nature hikes, fitness classes, including outdoor yoga and tai chi, and arts and crafts classes.

The Recreation center is anticipated to be open seven days a week from 8:30a.m. until 10:00p.m. depending on the season. Residents of the County of Orange and the Town of Newburgh will have access to the park through the purchase of an annual pass. The fee for the pass will be the same for any resident of any municipality within Orange County. Non-residents of the County of Orange will also be able to purchase a pass for an additional fee, not to exceed more than double the cost for a resident. The facility will be available for rent for public events and meetings, (i.e.: organizations such as the Boy Scouts or Girl Scouts), outdoor education events and workshops, and nature-focused classes.

Would you please advise regarding the State's position with respect to the LWCF grant requirements and whether such arrangement between the County and Town would be acceptable to the State? Would you further please advise whether, in the opinion of OPRHP, alienation legislation would be necessary?

Thank you for your consideration of this request and for your anticipated response to our questions. Please do not hesitate to reach out to either of us should you need more information.

Sincerely,

Steven M. Neuhaus Orange County Executive

Gil Piaquadio Town of Newburgh Supervisor

WOOK SESSION

## TOWN OF NEWBURGH TOWN ENGINEER

## MEMORANDUM

TO:	Gil Piaquadio, Town Supervisor
FROM:	James W. Osborne, Town Engineer
DATE:	August 1, 2018
RE:	TAX MAP # 4-2-2.1 (N/F RIVERA)

As discussed with you, there has been an informal request by Mr. Rivera to purchase some property owned by the Town to extend his rear property line and eliminate the infringement of his pool on Town property.

For your information, I have attached a satellite image of his house and pool. There seems to be little available area for him to relocate his pool.

I have also attached correspondence from Richard Drake submitting a correction deed for the Town owned parcel showing ownership lies with the Consolidated Water District. Property was originally purchased by the Town in 1994.

Please let me know what action, if any, the Town is willing to take so that I can inform Mr. Rivera. If the Town is willing to consider this, I would have Mr. Rivera formally submit his request in writing to the Town.

JWO/id

Attachment

cc: Town Board M. Taylor, Attorney



8/1/2018

https://www.google.com/maps/@41.584138,-74.0746106,106m/data=!3m1!1e3

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5-8-	96

## DRAKE, SOMMERS, LOEB, TARSHIS & CATANIA, P.C. ATTORNEYS & COUNSELLORS AT LAW

BERNARD J. SOMMERS JAMES R. LOEB RICHARD J. DRAKE STEVEN L. TARSHIS JOSEPH A. CATANIA, JR. RICHARD F. LIBERTH GLEN L. HELLER KEVIN T. DOWD RICHARD M. MAHON, II (N.Y. & D.C. BARS) STEVEN I. MILLIGRAM (N.Y. & N.J. BARS)

WRITER'S DIRECT NO. (914) 569-4323

ONE CORWIN COURT POST OFFICE BOX 1479 NEWBURGH, NEW YORK 12550 (914) 565-1100

FAX (914) 565-1999 (FAX SERVICE NOT ACCEPTED)

MÖNROE OFFICE 107 STAGE ROAD MONROE, NEW YORK 10950 (914) 783-2600

May 7, 1996

STEPHEN J. GABA ADAM L. RODD (N.Y. & CT. BARS) KAREN COLLINS (N.Y. & D.C. BARS) SHARON C. FLETCHER DANIEL J. SCHNEIDER (N.Y. & N.J. BARS) VINCENT G. SACCOMANDO DENIS E. McGUINNESS (N.Y. & TX. BARS) MARIANNA R. KENNEDY THOMAS M. TRACY

OF COUNSEL LEE J. JOHNSON (N.Y. & OH. BARS) ELLEN VILLAMIL

Alisa Williams, Town Clerk Town of Newburgh Town Hall 20-26 Union Avenue Extension Newburgh, NY 12550

> Re: Consolidated Water District Our File No. 800.518

Dear Alisa:

I enclose correction deed for the Hedden property changing the grantee from the Town of Newburgh to the Town of Newburgh Consolidated Water District.

If you have any questions, please call. I am,

Very truly yours,

RICHARD DRAKE

RJD/sfs/141103 Encl. 1

cc: Michael Fogarty, Assessor George Bucci, Jr., Supervisor

ORANGE COUNTY CLERK'S THIS PAGE IS PART OF THE IN	STRUMENT – DO NOT REM	PAGE ove COlved
TYPE NAME(S) OF PARTY(S) TO DOCUMENT: BI		-8-96
TOWN OF NEWBURGH		A THE WYOU
	SECTION 4	BLOCK 2 LOT 2.2
то		
TOWN OF NEWBURGH CONSOLIDATED		
WATER DISTRICT		
		AND RETURN TO:
		ame and Address)
THERE IS NO FEE FOR THE RECORDING OF THIS PAGE	RICHARD J DRAKE ESC DRAKE SOMMERS LOEB	TARSHIS & CATANIA PC
ATTACH THIS SHEET TO THE FIRST PAGE OF EACH	PO BOX 1479	TRIGHTD & CRIMIN PC
	NEWBURGH NY 12551	
RECORDED INSTRUMENT ONLY	DID/ming/40 F10	
	RJD/mwc/40,510	
DO NOT	WRITE BELOW THIS LINE	
INSTRUMENT TYPE: DEED MORTGAGE	SATISFACTIONASSI	GNMENT OTHER
PROPERTY LOCATION		
2089 BLOOMING GROVE (TN) 4289	MONTGOMERY (TN)	
2001 WASHINGTONVILLE (VLG) 4201	MAYBBOOK (VLG)	CERT. COPY AFFT. FILED
2289 CHESTER (TN) 4203	MONTGOMERY (VLG)	
2201 CHESTER (VLG) 4205	WALDEN (VLG)	PAYMENT TYPE: CHECK
	MOUNT HOPE (TN)	CASH
2401 CORNWALL (VLG) /4401	OTISVILLE (VLG)	CHARGE
2600 CRAWFORD (TN) 4600	OTISVILLE (VLG) NEWBURGH (TN)	NO FEE
	NEW WINDSOR (TN)	
		CONSIDERATION \$
3001 GOSHEN (VLG) 5001	TUXEDO PARK (VLG)	TAX EXEMPT
	WALLKILL (TN)	
3005 CHESTER (VLG) 5489	WARWICK (TN)	MORTGAGE AMT \$
3200 GREENVILLE (TN) 5401	FLORIDA (VLG)	DATE
3489 HAMPTONBURGH (TN) 5403	GREENWOOD LAKE (VLG)	
		MORTGAGE TYPE:
	WAWAYANDA (TN)	(A) COMMERCIAL
3601 HIGHLAND FALLS (VLG) 5889	WOODBURY (TN)	(B) 1 OR 2 FAMILY
3889 MINISINK (TN) 5801	HARRIMAN (VLG)	(C) UNDER \$10,000.
3801 UNIONVILLE (VLG)	7150	(E) EXEMPT
	TIES	(F) 3 TO 6 UNITS
	MIDDLETOWN	(I) NAT.PERSON/CR.UNION
	NEWBURGH	(J) NAT.PER-CR.UN/I OR 2
4005 KIRYAS JOEL (VLG) 1300	PORT JERVIS	(K) CONDO
9999	HOLD	
Joan A Maschi	RECEIVED FROM:	flrake
		BER4362 PAGE 311
JOAN A. MACCHI Orange County Clerk		CAL .

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## LIBER 4362 PAGE 311

ORANGE COUNTY CLERKS OFFICE 15020 MCD RECORDED/FILED 04/01/96 01:07:55 PM FEES 44.00 EDUCATION FUND 5.00 SERIAL NUMBER: 005933 DEED CNTL NO 529/48 OF TAX

,

#### A 291 RJD/mwc/40510 Standard N.Y.B.T.U. Form 8007

Bargain & sale deed, with covenant against grantor's acts - Ind. or Corp.

CONSULT YOUR LAWYER BEFORE SIGNING THIS INSTRUMENT-THIS INSTRUMENT SHOULD BE USED BY LAWYERS ONLY

THIS INDENTURE, made the 21st day of March, nineteen hundred and ninety-six

BETWEEN THE TOWN OF NEWBURGH, a municipal corporation having its offices at 20-26 Union Avenue Extension, Newburgh, New York 12550

party of the first part, and THE TOWN OF NEWBURGH CONSOLIDATED WATER DISTRICT, c/o the TOWN OF NEWBURGH, a municipal corporation having its offices at 20-26 Union Avenue Extension, Newburgh, New York 12550

party of the second part, WITNESSETH, that the party of the first part, in consideration of TEN AND NO/100 ------

lawful money of the United States, and other good and valuable consideration paid

by the party of the second part, does hereby grant and release unto the party of the second part, the heirs or successors and assigns of the party of the second part forever,

ALL THAT, tract of land situate in the Town of Newburgh, County of Orange and

State of New York being more particularly described as follows:

BEGINNING at a point in the southerly line of Mill Street at the street face end of a stone wall and northwest corner of lands now or formerly Hermance (liber 2292 page 51), thence, running with said stone wall and said land of Hermance and lands of Terrizzi (liber 1786 page 845, liber 1946 page 65) and lands of Gregg (liber 1647 page 1126) and land of the Town of Newburgh (liber 1945 page 146), the following 15 courses and distances:

South 08-38-16 West 791.30 feet; South 05-38-33 West 231.13 feet; South 09-00-02 West 231.76 feet; South 06-54-19 West 100.68 feet; South 09-10-08 West 81.37 feet; South 20-55-25 West 116.30 feet; South 19-26-09 West 201.20 feet; South 12-59-52 West 37.42 feet; South 11-29-47 West 86.84 feet; South 09-13-12 West 268.42 feet; South 09-13-12 West 268.42 feet; South 83-39-53 West 18.44 feet; South 06-46-31 West 41.01 feet; South 02-50-33 West 304.04 feet; South 69-32-06 West 184.24 feet, and North 19-59-58 West 317.89 feet to a

North 19-59-58 West 317.89 feet to a point in the center of the Plattekill Creek, thence, running with said center of the Plattekill Creek and along reputed lands now or formerly Buchalter (liber 1744 page 517) and lands now or formerly of Town of Newburgh the following 15 courses and distances:

North 28-01-38 East 59.68 feet; North 11-50-25 East 48.02 feet; North 01-39-16 East 95.32 feet;



-----(\$10.00)---dollars.

North 05/47-07 West 62.01 feet; North 11-54-08 West 55.72 feet; North 05-11-46 East 71.06 feet: North 07-55-41 West 62,50 feet: North 07-12-48 East 232.92 feet: North 09-57-41 East 150.85 feet: North 21-38-48 East 109.14 feet; North 09-50-40 East 148.50 feet; North 19-09-44 East 150.17 feet: North 18-04-40 East 459.30 feet; North 02-35-48 West 228.78 feet, and North 15-28-53 West 90.18 feet to a point in the southerly line of lands now or formerly Ledoux (liber 3887 page 108), thence, running with said land of Ledoux, North 66-45-42 East 231.89 feet to a point in the westerly line of land now or formerly Bruno (liber 3975 page 285), thence, running with said lands of Bruno the following 6 courses and distances: South 05-56-46 West 83.23 feet; South 78-25-51 East 127.36 feet: North 10-20-38 East 17.86 feet;

North 10-28-52 East 59.23 feet; North 09-19-36 East 59.07 feet, and North 09-24-13 East 34.92 feet to a point in the aforementioned southerly line of Mill Street, thence, running with said road line, South 74-12.32 East 25.88 feet to the point and place of beginning.

Containing 17.239 acres of land as surveyed by J. Charles Boolukos P.L.S. in September of 1994.

This deed is given in clarification and to correct the name of the grantee in the certain deed dated October 6, 1994 from Walter W. Hedden, Sr. and Margaret Davis Hedden to the Town of Newburgh which deed was recorded in the Orange County Clerk's Office on October 25, 1994 in Liber 4128 of Deeds at page 268 and is acquired by the Consolidated Water District pursuant to resolution of the Town Board as part of the Chadwick Lake Land Acquisition Project for protection of the Town of Newburgh water shed.

TOGETHER with all right, title and interest, if any, of the party of the first part in and to any streets and roads abutting the above described premises to the center lines thereof,

TOGETHER with the appurtenances and all the estate and rights of the party of the first part in and to said premises,

TO HAVE AND TO HOLD the premises herein granted unto the party of the second part, the heirs or successors and assigns of the party of the second part forever.

AND the party of the first part covenants that the party of the first part has not done or suffered anything whereby the said premises have been incumbered in any way whatever, except as aforesaid.

AND the party of the first part, in compliance with Section 13 of the Lien Law, covenants that the party of the first part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

The word "party" shall be construed as if it read "parties" whenever the sense of this indenture so requires. IN WITNESS WHEREOF, the party of the first part has duly executed this deed the day and year first above written.

IN PRESENCE OF:

TOWN OF NEWBURGH By: George P. Bacci, Jr., Supervisor

### STATE OF NEW YORK: SS.: COUNTY OF ORANGE:

On the  $\mathcal{Q}^{1^{5'}}$  day of March 1996, before me personally came GEORGE P. BUCCI, JR., to me known who being by me duly sworn, did depose and say that he resides at 9 Peter Avenue, Newburgh, New York 12550; that he is the Supervisor of the Town of newburgh, the municipality described in and which executed the above instrument and he signed the same by authority of the Town Board of said municipality.

Notar Public

RICHARD J. DRAKE Notary Public, State of New York No 6096165 Resident on Appointment-Orange County Commission Expires August 31, 1996

Bargain and Sale Deed WITH COVENANT AGAINST GRANTOR'S ACTS Title No.

THE TOWN OF NEWBURGH

SECTION 4 BLOCK 2 LOT 2.2 TOWN NEWBURGH

TO

THE TOWN OF NEWBURGH CONSOLIDATED WATER DISTRICT

RETURN BY MAIL TO: Richard J. Drake, Esq. Drake, Sommers, Loeb, Tarshis & Catania, P.C. P.O. Box 1479 Newburgh NY 12550

## MEMORANDUM

TO: Gil Piaquadio, Town Supervisor and Town Board Members

From: Jeff Guido, Water Department Manager

Date: August 15, 2018

## Re: WIN 911 Software based dialer alarm (Chadwick Lake Filtration Plant)

Please see attached, for the Town Board's approval, a proposal from GHD to replace the current hardware based dialer alarm system with a software based dialer alarm compatible with the Delaware Aqueduct Tap Filtration Plant's system. We have been utilizing this same alarm system with very reliable results at the DAT WTP since the plant went on line in 2013. The current alarm system has reached a limit, and no additional alarm points are available. This new system will give us the ability to add an unlimited amount of additional alarms.

The funds for this purchase were previously approved as part of this year's 2018 budget under the Equipment/Other Capital budget line (8330-0200-4001). I would like to request the Town Board make these funds available, so that we may proceed with the purchase of the new dialer alarm system.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

SMUGL44/V70/L030	REPORT		TOWN OF NEWB	URGH, NY PREP REPORT	YEAR	2019 PERIOD UT WATER FUND BU		PAGE: / 1002
TIME: 10:13:30 PREPARED: JUN 14,		ID WTR PROJEC 0 WATER DISTRI(		ITEM: 0200	EQUIPMENT/03	THER CAPITAL		JUN 14, 2018
2017 ACTUAL	ORIG 2018 BUDGET	ADJUSTED 2018 BUDGET	ACTUAL TO DATE	2019 Requested	2019 Tentative	2019 Preliminary	2019 Adopted	VARIANCE TO Adopted
03 04	00 WIN 00 EXRE 00 SECU	/OTHER CAPITAL 911 DIALER ALARM RIOR LIGHTING RITY CAMERAS RINE PUMPS	SYS	8,000.00 26,000.00 15,000.00 20,000.00				
58,002.12 DEPT-PURFICATION	69,000.00 PROJ-CH	69,000.00 ADWICK LAKE	0.00	69,000.00				100-%
	. 00	/OTHER CAPITAL TANK HEATER		8,300.00 8,300.00				
0.00 DEPT-PURFICATION	8,300.00 PROJ-DE	8,300.00 LAWARE AQUADUCT	0.00	8,300.00				100-%
GROUP 2	EQUIPMENT/OTHER	CAPITAL OUTLAY	TOTAL					, en an an
58,002.12	77,300.00	77,300.00	0.00	77,300.00				100-%
LINE ITEM 0200	EQUIPMENT/OTHER	CAPITAL	TOTAL					
58,002.12	77,300.00	77,300.00	0.00	77,300.00				100-%

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July 26, 2017

Mr. Anthony Ciaccio Chief Operator Town of Newburgh Water Department 311 Route 22 Newburgh, NY 12550

Re: Chadwick WTP WIN911 Implementation

Dear Mr. Ciaccio:

GHD is pleased to provide the following scope of services to provide a software-based alarm notification program for the Town of Newburgh at the Chadwick Water Treatment Plant (WTP).

## SCOPE OF SERVICES

- 1. Purchase one licensed copy of WIN911 professional to match the existing dialer program at the DAT WTP.
- 2. Purchase one PCIe Dialogic voice modern to facilitate voice notification of alarms from the Chadwick WTP.
- 3. Perform a single site visit to install purchased software and hardware.
- 4. Coordinate with the plant to develop a call-out structure and to coordinate the alarms that will dial out via WIN911. Just like at the DAT WTP, WIN911 can dial out on any alarm that is already within iFIX, but WIN911 cannot dial out on alarms that are not already connected to the PLCs and setup to alarm. Any alarms that are connected to the RACO Verbatim dialer that do not also appear in the HMI will require wiring to the PLC and PLC program modifications not included in this proposal.
- 5. Testing the dialer configuration.

## WORK NOT INCLUDED IN THIS PROPOSAL

- 1. Wiring existing alarms to the plant PLC that do not already exist in the HMI.
- 2. PLC program modifications.
- 3. Any field wiring.
- 4. Extension of a dedicated analog telephone line to the SCADA1 computer.

\lghdnet\ghd\US\Cazenovia\Projects\Groups\Administration\Letter Proposals\2017\Newburgh - Chadwick WTP WIN911 Implementation-CDS.docx

One Remington Park Drive Cazenovia NY 13035 USA

T 1 315 679 5800 F E cazmail@ghd.com W www.ghd.com



## SCHEDULE

This work will be completed within 30 days of notice to proceed.

## **PROJECT COST**

GHD will provide the services listed in the Scope of Services above for a lump sum amount of \$8,000.

If you have any questions, please call.

Sincerely,

GHD CONSULTING SERVICES INC. C.

C. Dustin Sedlack Associate

CDS/dlr

Jeff Guido, Town of Newburgh cc: Kevin Castro, PE, GHD

Nghdnet/ghd/US/Cazenovia/Projects/Groups/Administration/Letter Proposals/2017/Newburgh - Chadwick WTP WIN911 Implementation-CDS.docx

## 20B

## MEMORANDUM

TO: Gil Piaquadio, Town Supervisor and Town Board Members

From: Jeff Guido; Water Department Manager

Date: August 15, 2018

**Re: Vehicle Purchase Approval** 

Please see attached, for the Town Board's approval, a copy of a Vehicle Purchase Proposal from VanBortel Ford, 71 Marsh Road. East Rochester, New York 14445 for two new F-350XL Regular Cab Pickup Trucks with rear lift gates and plow equipment for \$42,589.50 each, total of \$85,179.00.

There is approximately \$110,000 within a Water Capital Project for trucks and truck bodies. I am asking for authorization to charge this account for the two trucks and asking for the Town Accountant to close out the remaining balance within this account and transfer this remaining amount back to the water fund.

These vehicles will replace two aging vehicles in the Water Supply / Filtration department; vehicle # 507 and vehicle # 604.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

Thursday August 2nd, 2018 11:41 AM

Van Bortel

71 Marsh Rd East Rochester, NY 14445 585-586-7705 Fax 585-586-7706

### Vehicle Purchase Proposal

Attention: George Woolsey

VPP

Purchase Order#:

Guotest **27720** 

Onondaga Bid 7974 2019

Town of Newburgh 88 Gardnertown Rd Newburgh NY12550 Phone: 845-561-2288 Fax: 845-561-3975 Email: fleetmaintenance@townofnewburgh.org

Item Description	Ç	lode	Qty	Yo	ur Price		MSRP
2019 Ford F-350 XL Reg Cab 4x4 8.0' Box	F	3B	1	\$			38,250.00
Oxford White	Z	21	1	\$	0.00	\$	D.00
6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)	2	96	1	5	0.00	\$	0.00
TorgShift® six-speed automatic w/SelectShift	4	IAP	1	\$	0.00	\$	0.00
Cab Steps (w/ Regular Cab XL)	1	18B	1	\$	288.00	\$	320.00
Cloth 40/20/40 Split Bench - (XL Only) (Regular Cab)		IS	1	\$	90.00	. I	
Electronic Shift on the Fly Std	6	213	1	\$1	0.00	1\$	0.00
Snow Plow Package	4	173	1	\$	166,50	;\$	185,00
Spare Tire and Wheel w/ Jack Std on Pickup		512	1	\$	0.00	\$	0.00
Premium Electronic AM/FM Stereo w/ Single CD & Sync		585	1	\$	495.00	\$	550.00
Center High Mount Stop Lamp (CHMSL)	1	59H	1	\$	0.00	;\$	0.00
Upfitter Switches (6)		66S	1	\$	148.50	\$	165.00
Extra Heavy-Duty Alternator		67D	1	\$	0.00	\$	: D.OC
Tough Bed Spray-in bedliner		85S	1	\$	486.00	\$	540.00
Dual Batteries (78 Amp.) on 6.2L Gas (Recommend for plowing)	Ť.	86M	1	\$	189.00	\$	210.00
Power Equip Group on XL Only (Reg & Super Cabs)		90L	1	5	823.50	\$	, 915.00
Power Equip Group on AL Only (Reg & Super Cousy		942	1	\$	40.50	\$	45.00
Daytime Running Lamps (Fleet only)		TBM	1	15	148.50	\$	165.00
LT245(75Rx17E BSW AT (Optional XL)		X4M	1	\$	351.00	\$	390.00
Axle, Electronic Locking (Ratio 4.30)		Warr	1	Ś	695.00	1\$	695.00
Ford Snow Plow Surcharge		Warr	1	\$	100.00	15	100.00
Ford Powertrain Commercial Use Surcharge Required		WanG	1	\$	1,588.50	\$	1,765.00
Ford Powertrain Warranty 5 year, 100,000 mi \$100.00 Deductible 4x4 1500# Tommy Gate, G2 Dual Cylinder, Steel Platform, 55" x 38" Steel Platform			1	:\$	4,235.00		
1500# Tommy Gate, G2 Dual Cylinder, Steer Flattom, 55 X 50 Cleen ish	et		1	\$	490.00		
Rooftop Mounted LED Mini Bar - Amber Fits Super Duty without addl bracket. Fisher 9' Heavy Duty 2 Plow Complete Includes Handheld Control, Cutting Edge,				\$	6,580.00	\ e	9,400.0
and Shoes		-	1	Þ	0,000.00	10	1
Fishert Steel SnoFoil Any HD Series Plow			1	\$	420.00	)  \$	600.0
Special Value Credit for Plow & Lift Gate Upfit			1	1\$	-1,500.00	) ! \$	0.0
Delivery to Region 5	~	Reg 5	1	\$	362.00	) \$	362.0
Term is Net 15 Days A.R.V. Delivery from factory to dealer is estimated at 16-20 weeks. This Quote Expires In 60 Days or final Order date, whichever comes first.			rice:	\$	42,589.61	D	
Quantity on this Order: 1		Grand	Total	. 5	42,589.5	01	1

To place an order please sign and date this proposal and return it to Van Bortel Ford along with a valid Purchase Order, Voucher, or Letter of Intent. Thank You!

Accepted By: \_\_\_\_\_ Title \_\_\_\_\_ Date\_\_\_\_\_

Van Bortel Ford Inc (WBE) Federal ID 16-1609363 Salesperson: George Lunney Quote: 27720

8/2/2018, 11:40 AM

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Data Processing For August 27<sup>th</sup> 2018 Workshop

New software in the Assessor's office requires larger monitors

Purchase of four (4) dell 24" monitors @ \$ 129.99

Purchase of four (4) APC Uninterrupted power supplies @ \$47.49

1. Motion to purchase above equipment from Office Depot \$ 709.92

2.

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Motion to expend \$ 709.92 from the Computer Reserve Account # 001-878

(H)

and

21B





SAVE 50% on a Logitech MX Anywhere 2S Wireless Mouse when you purchase any Monitor, Desktop, or Laptop

Shop Now

## Dell® 24" Widescreen HD LED LCD Monitor, SE2416H Item # 941236



\$179.99 each (Reg) \$149.99 Sale (Save \$30) Limit: 2 Free next business day delivery ① Order in the next 8 hours 37 minutes and get it Tuesday, August 21 Pick Up In 1 Hour ① Sold in stores







# APC Back-UPS BN450M Battery Backup, 6 Outlet, 450VA/255W Item # 383084



\$49.99 each

Free next business day delivery 1 Order in the next 8 hours 22 minutes and get it Tuesday, August 21 Pick Up In 1 Hour 1 Sold in stores

## **Recommended Products**



8/20/2018

## **Product Details**

Item #	383084
OfficeMax #	25399658
Manufacturer #	BN450M
average charging time	8 hours
brand name	APC
coaxial cable line protection	no
color	black
connected equipment warranty	\$75,000
cord length	5 feet
depth	10 in.
dimensions	9.80"H x 4.13"W x 5.52"D
EMI/RFI noise reduction	yes
fax/phone line protection	no
Frequency Provided	50/60 Hz ± 1Hz
height	5.5
Input Connectors	1 x power NEMA 5-15
joule rating	365 joules
manufacturer	APC
mounting hardware included	no
number of outlets	6
number of outlets with battery backup	4
on/off switch	yes
protection status indication	yes
standalone/rack-mounted	standalone
UL listed	yes
volt-amps	450 VA
warranty length	3-year limited
wattage	255 watts
width	4.1 in.
Show More •	

## **Customer Reviews**

**O** Product Tour

## APC by Schneider Electric Back-UPS BN450M

## Certainty in a connected world

The new Back-UPSTM BN450M provides instant battery power to your critical electronic devices when the power goes out, keeping you connected and available both personally and professionally. The refreshed design provides longer runtime during outages for both heavy (desktop PC, television) and lighter (home network) connected loads with more battery backup outlets (4).

Power and protect all of your critical electronics while maintaining your internet connection during prolonged power outages. The new and improved APC Back-UPS BN450M keeps you connected to what matters the most by providing more runtime and battery backup outlets than ever before.

What's in the Box:

- · Back-UPS BN450M
- 5-foot line cord with NEMA 5-15 right-angle plug end
- User Manual

## Media




## 800 COMPLIANCE POLICIES

## 801 The Americans with Disabilities Act

Policy Statement - It is the policy of the Town of Newburgh to fully comply with the provisions and spirit of the Americans with Disabilities Act and ensure equal employment opportunity for all qualified persons with disabilities. All employment practices, such as recruitment, hiring, promotion, demotion, layoff and return from layoff, compensation, job assignments, job classifications, paid or unpaid leave, fringe benefits, training, employer-sponsored activities, including recreational or social programs, will be conducted so as not to discriminate unlawfully against persons with disabilities. This also extends to prohibit discrimination based on a person's relationship or association with a disabled individual. Qualified individuals with disabilities are entitled to equal pay and other forms of compensation (or changes in compensation) along with work assignments, classifications, seniority, leave, and all other forms of employment compensation or advantage.

## 802 Equal Employment Opportunity

Policy Statement - The Town of Newburgh is an Equal Opportunity Employer. The Town does not unlawfully discriminate on the basis of a person's race, religion, color, sex, age, national origin, marital status, pregnancy, veteran status, disability, genetic predisposition or carrier status, sexual orientation, or any other protected class or status. Likewise, the Town prohibits employees, all Town officers and elected officials, vendors, suppliers, visitors, customers, and any other non-employee from discriminating against Town of Newburgh employees based on these protected groups. This policy applies to all terms and conditions of employment including, but not limited to, recruiting, hiring, placement, promotion, termination, layoff, transfer, leave of absence, compensation, benefits, training, and social and recreational programs.

Complaint Procedure - An employee who believes that the actions or words of an employee or non-employee have violated this policy should report the behavior to the Town immediately.

Application of Policy - This policy is for Town use only and does not apply in any criminal or civil proceeding. This policy shall not be construed as a creation of higher legal standard of safety or care in an evidential sense with respect to third party claims. Violations of this policy will only form the basis for Town administrative action. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting.

#### 803 Discriminatory Harassment Policy

#### Purpose:

It is the policy of the Town of Newburgh to provide and maintain a work environment which is free from unlawful discrimination based on sex (with or without sexual conduct and including gender identity and transgender status), race, creed, color, religion, national origin, age, disability, sexual orientation, military status, marital status, familial status and any other 8/20/18

class protected by law (collectively referred to as "discriminatory harassment" or "harassment"). Harassment based on these characteristics is a form of unlawful discrimination and is prohibited in each and every work environment and each and every situation which directly impacts the work environment.

The Town of Newburgh will take appropriate steps to prevent and correct unlawful harassment and discrimination as defined by both federal and state law. The federal laws include but are not limited to Title VII of the Civil Rights Act, the Age Discrimination in Employment Act, and the Americans with Disabilities Act. The state law is the New York State Human Rights Law.

## Policy:

The Town of Newburgh recognizes the rich diversity of its employees and the varying cultures, backgrounds, and experiences they each bring to the workplace. The Town is committed to maintaining and promoting a work environment where similarities and differences are respected and valued. The Town will not tolerate harassment or discrimination of any kind in the workplace.

An employee is expected to treat coworkers, customers, Department Heads, Town officers and elected officials, vendors, suppliers, and other "non-employees" as this term is defined by law (to include contractors, vendors, consultants or other persons providing service to the Town pursuant to a contract or those who are employees of the contractor, vendor or consultant) that the employee comes in contact with on the job with fairness, dignity, and respect. The Town prohibits any form of discrimination, harassment, or other offensive behavior targeted towards an individual based on race, religion, color, sex (including gender identity and transgender status), age, national origin, marital status, familial status, pregnancy, veteran status, arrest/criminal record, disability, genetic predisposition or carrier status, sexual orientation, or any other classification established and protected by law.

The Town considers discriminatory harassment to be a form of employee misconduct and considers this type of misconduct to be a serious offense which will not be tolerated. Allegations of harassment will be investigated thoroughly and if substantiated, will be met with appropriate corrective and/or disciplinary action commensurate with the seriousness of the offense(s), and in accordance with the parameters of applicable collective bargaining agreements and/or state law.

This policy applies to all Town employees, volunteers, interns, Town officials, applicants and personnel in a contractual relationship with the Town and to non-employees. This policy prohibits harassment, discrimination and retaliation whether engaged in by fellow employees, by a supervisor or manager or by someone not directly connected to the Town (e.g., an outside vendor, consultant or citizen).

Elected officials, commissioners, department heads, managerial and supervisory personnel are responsible for enforcing this policy and ensuring a work environment free from discriminatory harassment and its effects. These individuals must take immediate and appropriate corrective action, when instances of harassment come to their attention, to assure compliance with this policy. Failure of a manager or supervisor to comply with this responsibility may result in disciplinary action.

## Definitions:

## A. <u>Sexual harassment</u> is defined as:

# Unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. a. Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment (e.g., promotion, training, assignments, etc. ...);

b. Submission to such conduct is made explicitly or implicitly a term or condition of work for the Town as a consultant, vendor or contractor or an employee of the consultant, vendor or contractor;

2. Submission to or rejection of such conduct by an individual is used as a basis for employment decisions (e.g., hiring, evaluation, promotion) affecting such individual; or

3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

<u>Examples</u> of specific behaviors that may be considered sexual harassment include, but are not limited to:

- Spoken or written words related to an employee's sex
- Any sexual advance that is unwelcome
- Sexually oriented comments
- Showing or displaying pornographic or sexually explicit objects or pictures in the workplace
- Offensive touching, patting or pinching
- Requests for sexual acts or favors
- Abusing the dignity of an employee through insulting or degrading sexual remarks or conduct
- Threats, demands or suggestions that an employee's work status is contingent upon her/his toleration of or acquiescence to sexual advances
- Subtle pressure for sexual activities
- Leering at a person

Sexual harassment is gender neutral and may involve members of the same or different gender (including gender identity and transgender status individuals).

B. Other unlawful harassment:

Harassment on the basis of any other protected characteristic is also prohibited. Under this policy, prohibited harassment is verbal or physical conduct that is offensive to or

shows hostility or aversion toward an individual because of his/her race, color, religion, national origin, age, disability, sexual orientation or marital status (and any other class protected by law and detailed above), and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace (including through e-mail) of written or graphic material that denigrates or shows hostility or aversion toward an individual or group, based on an individual's protected class.

#### C. Individuals and conduct covered:

This policy applies to all applicants and employees of the Town (including volunteers, interns, Town officers, elected officials and department heads) and non-employees and prohibits harassment, discrimination and retaliation whether engaged in by fellow employees, by a supervisor or manager or by someone not directly connected to the Town (e.g., a non-employee, including an outside vendor, consultant or citizen).

Conduct prohibited by these policies is unacceptable in the workplace and in any workrelated setting outside the workplace, such as during business trips, business meetings, and business-related social events.

#### D. Other unacceptable conduct:

This policy also prohibits conduct of one employee toward another that may not rise to the level of discrimination or harassment in violation of the law, but nonetheless creates a degree of hostility or intimidation that adversely affects the work environment. Teasing, ridicule, and other conduct intended to annoy, personally attack, belittle or embarrass another individual is inappropriate and also unacceptable in the workplace. Therefore, the Town encourages the use of its complaint procedure by employees who believe they have been subject to inappropriate conduct by another employee, even if such conduct may not be harassment or discrimination per se. The Town endeavors to create an environment in which employees may feel free to raise concerns and are confident that those concerns will be addressed.

Procedure:

#### A. Reporting Harassment:

1. If an individual is subjected to a situation which he/she believes constitutes discriminatory harassment in violation of this Policy, the Town recommends that the employee confront the harasser directly and advise the harasser that his/her behavior is not welcomed and will not be tolerated; note that neither this policy nor state/federal law requires that an individual tell an alleged harasser to stop his/her

actions. Employees should feel free to keep written records of any alleged sexual harassment incidents, including the date, time, location, names of people involved, witnesses (if any), and who said or did what to whom.

TO TOWN: SPEAK WITH RWGM THAT INVESTIGATIONS SHOULD BE CONDUCTED BY OFFICE OF TOWN SUPERVISOR OR DESIGNEE.

- 2. If an alleged incident of harassment cannot be resolved directly between the parties involved, a written or verbal complaint should be filed by the affected employee with the employee's immediate supervisor. In the event the employee does not believe it would be appropriate to file the complaint with the immediate supervisor, it may be filed directly to the appropriate Department Head or to the Town Supervisor.
- 3. All harassment complaints will be investigated as promptly as possible and resolved within a reasonable time after the receipt of the complaint. The Department Head will coordinate an investigation of the complaint. Following the investigation, the Department Head shall issue a written report of findings and conclusions. This report will be submitted to the Town Supervisor.
- 4. Thereafter, an initial determination on the complaint will be issued from the Department Head and results communicated, in writing, back to the complainant.
- 5. <u>Retaliation</u> against any individual making a harassment complaint or assisting in the investigation of such a complaint is strictly forbidden. Retaliation, like discrimination and harassment, is against the law and is a serious violation of this Policy. Employees who retaliate against other employees who complain about harassment and/or participate in investigation of harassment will be subject to disciplinary action.
- B. Appeal Procedure:
  - 1. In the event that the Department Head determines that the incident(s) reported do(es) not constitute unlawful discriminatory harassment as defined in this Policy, the employee who filed the complaint may appeal the initial determination to the Town Supervisor for a final determination.
  - 2. In the event that an appeal is filed with the Town Supervisor, the appeal shall be reviewed by the Town Supervisor or his/her designee. The Town Supervisor may obtain additional information if necessary including meeting with the complainant. Thereafter, the Town Supervisor or his/her designee will issue a decision within twenty (20) working days after receipt of the appeal.
  - 3. If no appeal is taken within <u>thirty (30) calendar days</u> from the date of the Department Head's initial determination, said determination will constitute the final determination in the matter.

## a. <u>Miscellaneous</u>

- 1. In the event a complaint of discriminatory harassment is determined to be founded, the Town will take disciplinary action in accordance with the provisions of the applicable collective bargaining agreement and/or state law, or other remedial action as applicable.
- 2. If disciplinary charges are filed against an employee on the grounds that the Town has determined the employee is guilty of unlawful harassment, the accused employee may exercise his/her rights through the disciplinary procedure provided for in his/her labor contract and/or state law, if applicable.
- 3. Reporting of a **false complaint** is a serious act. In the event it is found that the individual bringing the complaint has made false accusations, the Town will take action in accordance with the provisions of the applicable collective bargaining agreement and/or state law, if applicable.
- 4. All information gathered during an investigation of a discriminatory harassment complaint will be handled in a confidential manner, to the extent possible.
- 5. DISCLOSURE: The terms of any settlement or other resolution are subject to disclosure <u>UNLESS</u> the Complainant seeks confidentiality. This request for confidentiality may be revoked within a certain time period in accordance with State law.
- 6. Retaliation against any individual making a discriminatory harassment complaint or assisting in the investigation of such a complaint is forbidden. Retaliation is a serious violation of this policy which may result in disciplinary action.
- 7. This Policy does not preclude the filing of discriminatory harassment complaints with either the New York State Division of Human Rights or the Federal Equal Employment Opportunity Commission, or the pursuing of any other remedies as permitted by law.
- 8. REIMBURSEMENTS:

Any employee who has been subject to a judgement of personal liability for intentional wrongdoing in connection with a claim for sexual harassment shall reimburse the Town for any monies it paid to a complainant for what was found to be the employee's proportionate share of said judgement.

These reimbursements must be made within ninety (90) days from payment by the Town to the Complainant. A failure to reimburse will result in the sum being withheld directly from the employee's compensation or through enforcement of a money judgement.

## b. <u>Responsibilities of Managers/Supervisors</u>

- 1. All managerial and supervisory personnel of the Town of Newburgh shall be responsible for enforcing this Policy and shall have particular responsibility for ensuring that the work environment under their supervision is free from discriminatory harassment and its effects. Failure of a manager or supervisor to comply with this responsibility may result in disciplinary action.
- 2. All managerial and supervisory personnel who receive discriminatory harassment complaints will be responsible for immediately forwarding such complaints to the appropriate Department Head and simultaneously to the Town Supervisor.
- c. Training and Policy Dissemination

1. The Town of Newburgh will conduct periodic training for managerial and supervisory personnel in each Department of the Town on the issues surrounding discriminatory harassment, its effects and its appearances, and the role and responsibility of managerial/supervisory personnel in preventing incidents of harassment complaints.

2. The Town of Newburgh shall distribute this Policy to all Town employees and all others covered by its parameters. Copies of this Policy will be distributed to new employees as they are hired.

3. Copies of this Policy will be conspicuously posted.

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## FORM A

## TOWN OF NEWBURGH

## DISCRIMINATORY HARASSMENT COMPLAINT FORM:

This form may be used to file a charge of harassment which is a form of discrimination prohibited by federal law and the New York State Human Rights Law.

It in no way deprives you of the right to file a complaint with the US Equal Employment Opportunity Commission, New York State Division of Human Rights, or the Federal/State courts.

(PLEASE PRINT OR TYPE)

1.	Resid	dence	Phone Number					
	Mailir City _	ng Address (if different fror	ent from residence) Zip Code					
2.		Department that you work in						
3.	(a)	Have you filed this charg YES/NO: Whe	e with a Fede	eral, State or Where	local government agend	cv?		
	(b)	Have you instituted a suit YES/NO: Whe (M	t or court action n lonth/Day/Yea	Where	narge?			
(AN REVI	AFFIRN EW OF	MATIVE REPLY TO THIS YOUR COMPLAINT)	S QUESTION	N WILL IN	NO WAY STOP A TO	)WN		
4.	Allege Month	ed Discrimination Occurred h: Day:	l on or about: Ye	əar:	Time:	n-videostan-		
	Is this alleged discrimination continuing: YES NO							
Desci	ribe the	e alleged act of harassmen	t. Use additic	onal sheets i	f necessary.			
5.	Indica	ate the name(s) of the alleg	jed harasser(	s):		(Minatal Columbus		

State the name(s) of any potential witness(es):

7. I swear or affirm that I have read the above related facts and that the statements are true and correct to the best of my knowledge, information and belief.

Date:

8/20/18

6.

(sign your name)

-INFORMATION PROVIDED WILL BE CONFIDENTIALLY MAINTAINED-

## FORM B

## TOWN OF NEWBURGH

# NOTICE OF WITHDRAWAL OF COMPLAINT OF DISCRIMINATORY HARASSMENT

COMPLAINANT'S NAME:

TITLE AND DEPARTMENT:

DATE COMPLAINT FILED:

DEPARTMENT HEAD NOTIFIED:

I hereby withdraw this complaint and agree that no further internal action is required on it.

Complainant's Signature

Date

## FORM C

## TOWN OF NEWBURGH

## NOTICE OF RESOLUTION OF COMPLAINT OF DISCRIMINATORY HARASSMENT

COMPLAINANT'S NAME:

WORK SITE:

DATE COMPLAINT FILED:

PERSON COMPLAINED OF:

TITLE AND DEPARTMENT:

**RESOLUTION:** 

BY SIGNING BELOW, ALL PARTIES SIGNIFY THAT THEY AGREE TO THE TERMS BY WHICH THIS COMPLAINT WAS RESOLVED AND FURTHER AGREE THAT NO FURTHER INTERNAL ACTION IS REQUIRED ON THIS COMPLAINT.

COMPLAINANT	DATE
PERSON COMPLAINED OF	DATE
DEPARTMENT HEAD	DATE
TOWN SUPERVISOR	DATE

## FORM D

## TOWN OF NEWBURGH

## NOTICE OF APPEAL OF DECISION OF THE DEPARTMENT HEAD

#### COMPLAINANT'S NAME:

## TITLE AND DEPARTMENT:

## DATE COMPLAINT FILED:

I hereby appeal the determination of the Department Head in this matter to the Town Supervisor and ask that the Town Supervisor render a final determination.

Com	nlain	antia	Cian	-
COIII	plain	ants	Sign	ature

Date

Details of Appeal:

(Submit Appeal Notice to Town Supervisor)