

# TOWN OF NEWBURGH PLANNING BOARD TECHNICAL REVIEW COMMENTS

PROJECT NAME: MILL STREET LOT LINE CHANGE

PROJECT NO.: 2022-02

PROJECT LOCATION: SECTION 6, BLOCK 2, LOT 3.11, 74.11 &74.12

REVIEW DATE: 14 JANUARY 2022 MEETING DATE: 20 JANUARY 2022

PROJECT REPRESENTATIVE: W.E. JAMES ENGINEERING & LAND SURVEYING

- 1. The project involves a lot consolidation where 4 lots exist and 2 lots will result upon the consolidation. New construction is proposed. Each of the resulting 2 lots contain single family dwelling units. All existing and the resulting lots meet bulk table requirements for the RR Zoning District.
- 2. Adjoiner's Notices will be required to be circulated for the project. No Public Hearing will be required.
- 3. Lot line changes are Type II Actions under SEQRA.

Respectfully submitted,

MHE Engineering, D.P.C.

Patrick of Blanco

Patrick J. Hines

Principal

PJH/kbw

# **PROXY**

(OWNER) Barbara Hermance, Kathleen M. Be M. Hermance, DEPOSES AND SAYS THA	rnal, William G. Hermance, Theresa J. Earl, Greg
RESIDES AT 153 MILLS WALKILL, NV	199 MILLS MALKILLAND 7504 Sea Mist De
PORT CHARLOTTE, FLORIDA, 344 DUBOIS	172MILST WAUKIUNY, 7594SeaMIST Dr. Cd. Newfaltz, NY, 142 MILIST WALKILNY E, CHARLOTTE, ULSTER, DRANG-15
IN THE COUNTY OF <u>ORANGE, ORANG</u>	E, CHARLOTTE, ULSTER, DRANG-15
AND STATE OF NEW YORK, NEW YORK, F	
AND THAT HE/SHE IS THE OWNER IN	FEE OF TOWN OF NEWBURGH
ORANGE COUNTY NY SECTION 4, A	BLOCK2, LOTS 3.11,74.11, 74.12
WHICH IS THE PREMISES DESCRIBE	·
APPLICATION AS DESCRIBED THERE	EIN TO THE TOWN OF NEWBURGH
PLANNING BOARD AND MATHLEEN /	M BERNAL IS AUTHORIZED
TO REPRESENT THEM AT MEETINGS	
	OF SAID BOARD.
DATED: _//10/2022	Karptein Millaine D
	OWNERS SIGNATURE
and the state of t	n de la companio de La companio de la Companio del Companio de la Companio del Companio de la C
	KATHLEEN MBERNAL
	OWNERS NAME (printed)
NAMES OF ADDITIONAL	WITNESS' SIGNATURE
NAMES OF ADDITIONAL REPRESENTATIVES	
	James Brandemarto WITNESS' NAME (printed)
	WITNESS' NAME (printed)

#### **Hermance Narrative**

The Hermance family has owned the property on Mill Street for many years. Over time the land was subdivided for members of the family to build their own homes. The patriarch of the family left the remaining vacant parcel to his five children.

The family listed the vacant parcel for sale and developers had shown some interest in the lot.

Once the realization that privacy would be lost, the two siblings who live on the lots that are contiguous with the vacant parcel have opted to buy out the remaining family members, split the vacant parcel, and consolidate it with their existing lots.

There are three parcels that will be included in this application. Once completed, there will be two parcels.

All effected lots are in the Reservoir Residential District. (RR)

All improved lots currently meet the required Zoning Bulk Table values.

The subdivision of the vacant lot and its consolidation with the contiguous lots would create new lot areas of 7.06 Acres and 5.43 Acres.

#### TOWN OF NEWBURGH PLANNING BOARD

APPLICATION PACKAGE
for
SUBDIVISIONS,
SITE PLANS,
LOT LINE CHANGES
And
SPECIAL EXCEPTION USE PERMITS

**Procedures and Requirements** 

**July 2013** 

TOWN OF NEWBURGH PLANNING BOARD 308 GARDNERTOWN ROAD NEWBURGH, NEW YORK 12550 (845) 564-7804 fax: (845) 564-7802 planningboard@hvc.rr.com

#### TO WHOM IT MAY CONCERN:

This package of information and forms is provided at assist the applicant in the preparation of a submission of a site plan, subdivision, lot line change or special exception use permit to the Town of Newburgh Planning Board. In most cases the application will be prepared initially by a licensed professional engineer, architect, surveyor or land planner. Since in almost every case such professional will be required for the process, they should be retained as early as possible.

Procedurally, the applicant should contact the Planning Board to discuss the potential project and obtain the necessary forms and regulations.

The Zoning and Subdivision Regulations of the Town of Newburgh require that the applicant must present plans to the Secretary of the Planning Board. When your application is complete, it will be placed on the next **AVAILABLE** agenda. Submittals must be handed in to the Planning Board Secretary at least 10 days prior to the next meeting, but the date of the appearance at a meeting will be determined by the next available time slot, not necessarily the next meeting. You will be notified of the date, time and place of your meeting.

A minimum of **FOURTEEN** (14) sets of **FOLDED PLANS** for a major or minor subdivision or a site plan must be submitted with a **COMPLETED** application, and **FIFTEEN** (15) sets of plans must be submitted if plans need to be submitted to the Town of Newburgh Traffic Consultant. This completed application must include a **LONG FORM OR FULL EAF** for every project except lot line changes, 2 lot subdivisions under 3 acres or site plans impacting less than one acre, along with a **NARRATIVE** of the proposed project. The narrative should include the action being taken, the size of the parcel, what zone the parcel is in, the water and sewer information, any Zoning Board of Appeals relief needed, and whether the parcel is on a private or town road. Complex or unusual projects should be discussed in greater detail.

Following the first meeting before the Planning Board the applicant is required to send an Adjoiner Notice to property owners within 500 feet of the parcels in question (please see final page of the package for full instructions).

Upon initial review of a Short Form, the Planning Board may require specific additional environmental information or the preparation of a Long Form. Long Form part 1 should be completed by the applicant. The Board will review and may modify Part 2 prior to making a decision on the SEQRA aspect of the project.

All fees for consulting and professional services that the Planning Board incurs during the review of the applications will be the responsibility of the applicant. An advance deposit for these fees will be required and will be placed in an escrow account with the Town. If the escrow account falls below the 40% of the initial deposit, the applicant will be required to immediately make an additional deposit to the escrow account prior to any further review of the project application by the Planning Board.

Very truly yours,

JOHN P. EWASUTYN, Chairman Town of Newburgh Planning Board

# TOWN OF NEWBURGH APPLICATION FOR SUBDIVISION/SITE PLAN REVIEW

RETURN TO: Town of Newburgh Planning Board 308 Gardnertown Road Newburgh, New York 12550

DATE RECEIVED	: TOWN FILE NO:
(Ap	plication fee returnable with this application)
	ision/Site Plan (Project name): nd Consolidation prepared for Bernal, Earl, and Hermance
2. Owner of Land Name	s to be reviewed: Barbara Hermance, 153 Mill St. Wallkill, NY 12589
Address	Kathleen M. Bernal, 172 Mill St. Wallkill, NY 12589 William G. Hermance, 7594 Sea Mist Drive, Port Charlotte, FL 33981
Phone	Theresa J. Earl, 344 Dubois Road, New Paltz, NY 12561 Greg M. Hermance, 142 Mill St. Wallkill, NY 12589
* *	mation (If different than owner):
Name Address	Kathleen M. Bernal
Representati Phone	ive <u>Self Representing</u>
Fax Email	
	te Plan prepared by:
Address	_W.E. James, Engineering & Land Surveying, PLLC _8 Cheanda Lane, Wallkill, NY 12589 _845-566-6522 / 845-566-6525
	ds to be reviewed: ress - between 172 Mill St. & 142 Mill St
6. Zone Reservoir l Acreage 12.49 A	,
7 - Tax Map: Secti	on 4 Block 2 Lot 3.11, 74.11, 74.12

oposed lots _2
<u>.</u> 1
nning Board of the above

<u>NOTE:</u> If property abuts and has its access to a County or State Highway or road, the following information must be placed on the subdivision map or site plan: entrance location, entrance profile, sizing of pipe (minimum length of pipe to be 24 feet).

The applicant will also be required to submit an additional set of plans, narrative letter and EAF if referral to the Orange County Planning Department is required under General Municipal Law Section 239.

### TOWN OF NEWBURGH PLANNING BOARD

Lot Line Change & Consolidation for Bernal, Earl, & Hermance

### PROJECT NAME

I. The following items shall be submitted with a COMPLETED Planning Board Application Form.
1x Environmental Assessment Form As Required
2n/a_ Proxy Statement
3x Application Fees
4x_ Completed Checklist (Automatic rejection of application without checklist)
II. The following checklist items shall be incorporated on the Subdivision Plat or Site Plan prior to consideration of being placed on the Planning Board Agenda.  Non-submittal of the checklist will result in application rejection.
1x Name and address of applicant
2x Name and address of owner (if different from applicant)
3x Subdivision or Site Plan and Location
4x Tax Map Data (Section-Block-Lot)
5x Location map at a scale of 1" = 2,000 ft. or less on a tax map or USCGS map base only with property outlined
6x Zoning table showing what is required in the particular zone and what applicant is proposing. A table is to be provided for each proposed lot
7n/a_Show zoning boundary if any portion of proposed site is within or adjacent to a different zone
8x Date of plan preparation and/or plan revisions
9x Scale the plan is drawn to (Max 1" = 100')
10x North Arrow pointing generally up

- 11.\_x\_\_ Surveyor,s Certification
- 12.\_x\_\_ Surveyor's seal and signature
- 13.\_x\_\_ Name of adjoining owners
- 14. n/a \_Wetlands and 100 ft. buffer zone with an appropriate note regarding D.E.C. or A.C.O.E. requirements
- 15. n/a\_ Flood plain boundaries
- 16.\_n/a Certified sewerage system design and placement by a Licensed Professional Engineer must be shown on plans in accordance with Local Law #1 1989
- 17. x Metes and bounds of all lots
- 18.\_x\_\_ Name and width of adjacent streets; the road boundary is to be a minimum of 25 ft. from the physical center line of the street
- 19.\_n/a\_ Show existing or proposed easements (note restrictions)
- 20. n/a Right-of-way width and Rights of Access and Utility Placement
- 21. n/a\_ Road profile and typical section (minimum traveled surface, excluding shoulders, is to be 18 ft. wide)
- 22.\_x\_\_ Lot area (in sq. ft. for each lot less than 2 acres)
- 23.\_x\_\_ Number of lots including residual lot
- 24. n/a\_ Show any existing waterways
- 25.\_n/a A note stating a road maintenance agreement is to be filed in the County Clerk's Office where applicable
- 26.\_x\_ Applicable note pertaining to owners review and concurrence with plat together with owner's signature
- 27.\_x\_ Show any improvements, i.e. drainage systems, water lines, sewer lines, etc.
- 28.\_x\_\_ Show all existing houses, accessory structures, wells and septic systems on and within 200 ft. of the parcel to be subdivided
- 29. n/a Show topographical data with 2 or 5 ft. contours on initial submission

30x_ Indicate any reference to a previous subdivision, i.e. filed map number, date and previous lot number
31. n/a If a private road, Town Board approval of name is required, and notes on the plan that no town services will be provided and a street sign (per town specs) is to be furnished and installed
32n/a_ Number of acres to be cleared or timber harvested
33n/a_ Estimated or known cubic yards of material to be excavated and removed from the site
34n/a_ Estimated or known cubic yards of fill required
35n/a_ The amount of grading expected or known to be required to bring the site to readiness
36n/a_ Type and amount of site preparation which falls within the 100 ft. buffer strip of wetlands or within the Critical Environmental Area. Please explain in sq. ft. or cubic yards.
37n/a_ Any amount of site preparation within a 100 year floodplain or any water course on the site. Please explain in sq. ft. or cubic yards.
38n/a_List of property owners within 500 feet of all parcels to be developed (see attached statement).
The plan for the proposed subdivision or site has been prepared in accordance with this checklist.
By: Licensed Professional
Date:
This list is designed to be a guide ONLY. The Town of Newburgh Planning Board may require additional notes or revisions prior to granting approval.
Prepared (insert date):

#### FEE LAW SUMMARY

#### **PENDING APPLICATIONS**

All applicants with matters pending before the Planning Board as of the effective date of this local law shall be required to post as escrow in the manner and upon the terms and conditions set forth below:

- (a) The Planning Board, in consultation with the applicant, shall compute the amount of the escrow to be posted with the Town. Such amount shall be reasonably related to the costs attendant to the Town's review of the application as of the effective date of this local law. Under no circumstances shall the escrow include amounts attributable to any costs incurred by the Town prior to the effective date of this local law.
- (b) Once computed and established by Resolution of the Planning Board, the applicant shall, within fifteen (15) days of said resolution, post escrow fees with the Secretary of the Planning Board. Failure to deliver the said escrow fees may result in delay of the further processing of the application.

#### **SEVERABILITY**

In the event a court of law determined that any provision of this chapter is unenforceable, then only that provision shall be affected and all other provisions shall be fully enforceable.

#### **EFFECTIVE DATE:**

This local law shall take effect immediately upon filing in the Office of the Secretary of State.

#### FEE ACKNOWLEDGEMENT

The town of Newburgh Municipal Code sets forth the schedule of fees for applications to the Planning Board. The signing of this application indicates your acknowledgement of responsibility for payment of these fees to the Planning Board for review of this application, including, but not limited to escrow fees for professional services (planner/consultant, engineering, legal), public hearing and site inspection. Applicant's submissions and resubmissions are not complete and will not be considered by the planning board or placed upon its agenda unless all outstanding fees have been paid. Fees incurred after the stamping of plans will remain the responsibility of the applicant prior to approval of a building permit or certificate of occupancy. Fee schedules are available from the Planning Board Secretary and are on the Town's website.

_Kathleen M. Bernal APPLICANT'S NAME (printed)	
APPLICANTS SIGNATURE	
DATE	

Note: if the property abuts and has access to a County or State Highway or road, the following information must be place on the subdivision map: entrance location, entrance profile, sizing of drainage pipe (minimum length of pipe to be twenty-four (24) feet).

## **PROXY**

(OWNER) Barbara Hermance, Kathleen M. Be M. Hermance, <b>DEPOSES AND SAYS THA</b>	ernal, William G. Hermance, Theresa J. Earl, Greg <b>T HE/SHE</b>
RESIDES AT	<del>-</del>
IN THE COUNTY OF	
AND STATE OF	
AND THAT HE/SHE IS THE OWNER I	N FEE OF
WHICH IS THE PREMISES DESCRIBE	ED IN THE FOREGOING
APPLICATION AS DESCRIBED THER	EIN TO THE TOWN OF NEWBURGH
PLANNING BOARD AND	IS AUTHORIZED
TO REPRESENT THEM AT MEETING	S OF SAID BOARD.
DATED:	
	OWNERS SIGNATURE
	OWNERS NAME (printed)
NAMES OF ADDITIONAL REPRESENTATIVES	WITNESS' SIGNATURE
	WITNESS' NAME (printed)

# PLANNING BOARD DISCLAIMER STATEMENT TO APPLICANTS

The applicant is advised that the Town of Newburgh Municipal Code, which contains the Town's Zoning Law, is subject to amendment. Submission of an application to this Board does not grant the applicant any right to continued review under the Code's current standards and requirements. It is possible that the applicant will be required to meet changed standards or new Code requirements made while the application is pending.

An approval by this Board does not constitute permission, nor grant any right to connect to or use municipal services such as sewer, water or roads. It is the applicant's responsibility to apply for and obtain the Town of Newburgh and other agency approvals not within this Board's authority to grant.

The applicant hereby acknowledges, consents, and agrees to the above.

DATED	_Kathleen M. BernalAPPLICANT'S NAME (printed)
	APPLICANT'S SIGNATURE

# DISCLOSURE ADDENDUM STATEMENT TO APPLICATION, PETITION AND REQUEST

Mindful of the provisions of Section 809 of the General Municipal Law of the State of New York, and of the Penal provisions thereof as well, the undersigned applicant states that no State Officer, Officer or Employee of the Town of Newburgh, or Orange County, has any interest, financial or otherwise, in this application or with, or in the applicant as defined in said Statute, except the following person or persons who is or are represented to have only the following type of interest, in the nature and to the extent hereinafter indicated:

	NONE
	NAME, ADDRESS, RELATIONSHIP OR INTEREST  (financial or otherwise)  Hermance, 142 Mill Street, Wallkill, NY 12589  er, Zoning Board of Appeals
application	disclosure addendum statement is annexed to and made a part of the petition, and request made by the undersigned applicant to the following Board or ne Town of Newburgh.
X	TOWN BOARD PLANNING BOARD ZONING BOARD OF APPEALS ZONING ENFORCEMENT OFFICER BUILDING INSPECTOR OTHER
————DA	TED INDIVIDUAL APPLICANT
	CORPORATE OR PARTNERSHIP APPLICANT
	BY:(Pres.) (Partner) (Vice-Pres.) (Sec.) (Treas.)

#### **LIST OF ADJACENT PROPERTY OWNERS**

Within ten business days following the applicant's first appearance before the Planning Board, the applicant shall forward a letter prepared by the Planning Board or an authorized agent of the Planning Board to all property owners within 500 feet of the land involved in the application, as the names of such owners appear on the last completed assessment roll of the Town, notifying the property owners of the receipt of the plat and application, by first class mail. The list of property owners shall be provided to the applicant from the Planning Board, through the Town Assessor's office. The applicant shall thereafter submit a duly executed, notarized affidavit of mailing to the Planning Board. Further appearances before the Planning Board shall be prohibited until an affidavit meeting the requirements has been delivered. In the event a modification to an application proposes an increase in the number of lots or the relocation of a proposed road or drainage basin to a location adjacent to an adjoining property, then a supplementary letter shall be required to be forwarded in the same manner advising of the modification.

# Short Environmental Assessment Form Part 1 - Project Information

#### **Instructions for Completing**

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

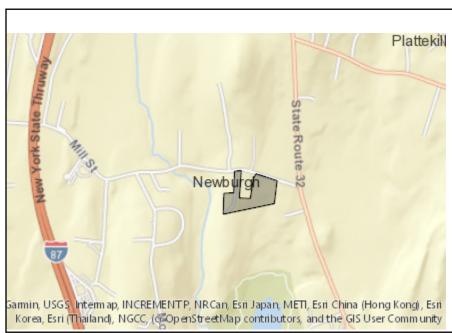
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information							
Name of Action or Project:							
Project Location (describe, and attach a location map	):						
Brief Description of Proposed Action:							
Name of Applicant or Sponsor:			Telep	hone:			
			E-Ma	il:			
Address:							
City/PO:			State:		Zip C	ode:	
1. Does the proposed action only involve the legisla administrative rule, or regulation?	ative adoption o	f a plan, local	l law, c	ordinance,	,	NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.							
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:					NO	YES	
3. a. Total acreage of the site of the proposed action? acres b. Total acreage to be physically disturbed? acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? acres							
4. Check all land uses that occur on, are adjoining o	r near the propo	sed action:					
5. Urban Rural (non-agriculture)	Industrial	Commercia	ıl	Residential (subur	ban)		
☐ Forest Agriculture ☐ Parkland	Aquatic	Other(Spec	eify):				

5.	Is the proposed action,	NO	YES	N/A
	a. A permitted use under the zoning regulations?			
	b. Consistent with the adopted comprehensive plan?			
6	Is the proposed action consistent with the predominant character of the existing built or natural landscape?		NO	YES
6.	is the proposed action consistent with the predominant character of the existing built of natural fandscape?			
7.	Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Y	Yes, identify:			
			NO	VEC
8.	a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
	b. Are public transportation services available at or near the site of the proposed action?			
	c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			
9.	Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If th	he proposed action will exceed requirements, describe design features and technologies:			
10.	Will the proposed action connect to an existing public/private water supply?		NO	YES
	If No, describe method for providing potable water:			
11.	Will the proposed action connect to existing wastewater utilities?		NO	YES
	If No, describe method for providing wastewater treatment:			
	a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district	t	NO	YES
Cor	ich is listed on the National or State Register of Historic Places, or that has been determined by the mmissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the te Register of Historic Places?			
arcl	b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for haeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13.	a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
	b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Y	Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐Shoreline ☐ Forest Agricultural/grasslands Early mid-successional		
Wetland   Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES
Federal government as threatened or endangered?		
16. Is the project site located in the 100-year flood plan?	NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,		
a. Will storm water discharges flow to adjacent properties?		
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water	NO	YES
or other liquids (e.g., retention pond, waste lagoon, dam)?  If Yes, explain the purpose and size of the impoundment:		
if Tes, explain the purpose and size of the impoundment.		
49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES
completed) for hazardous waste?  If Yes, describe:		
	<u> </u>	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST MY KNOWLEDGE		
Applicant/sponsor/name:		
Signature:Title:		

## **EAF Mapper Summary Report**



**Disclaimer:** The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	Yes
Part 1 / Question 7 [Critical Environmental Area - Identify]	Name:Chadwick Lake Reservoir, Reason:Development threat to public health, Agency:Newburgh, Town of, Date:5-21-87
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

